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Meeting Agendas and Minutes

Faculty Senate

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2-15-2007

### Faculty Senate Minutes 2007.02.15

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Faculty Senate Meeting  
February 15, 2007  
Library 147 A&B

Dr. Brock-Servais called the meeting to order at 3:35 p.m. The following members were present:

Dr. Cheryl Adkins  
Dr. Mc Amoss  
Mr. Wendell Barbour  
Dr. Sarah Bingham  
Dr. Chris Bjornsen  
Dr. Bill Burger  
Dr. Linwood Cousins  
Dr. Jim Cross  
Dr. Jackie Hall  
Dr. Bill Harbour  
Dr. Deneese Jones  
Dr. Stephen Keith  
Dr. Ed Kinman  
Ms. Virginia Kinman  
Dr. Chrystyna Kosarchyn  
Dr. Robert Lynch  
Dr. Dennis Malfatti  
Dr. Sue McCullough  
Dr. Wayne McWee  
Ms. Sharon Menegoni  
Dr. Don Merkle  
Dr. Melanie Marks  
Dr. Tim Pierson  
Dr. Larissa Smith  
Dr. Pam Tracy  
Dr. Linda Wright

Members not attending were Mr. Martin Brief, Dr. Ruth Meese, Dr. Jeffery Peden, and Dr. Charles Ross. Mr. Greg Zawistowski sat in for Mr. Matt Bogar. Dr. Jeannine Perry was also present.

The minutes of the meeting of December 7 were approved as distributed.

Ms. Sharon Menegoni moved the approval of HLTH 210 as a new general education course (action item of the 12/12/06 EPC report attached to the agenda). The motion carried. She explained that Item II was actually an information item. She moved the approval of the prerequisite change for FREN 201 and SPAN 201 (action item II, a of the EPC report of 1/23/07 attached to the agenda). The motion carried. She moved the approval of PHYS 105 as a general

education course. The motion carried. She moved the approval of ENGL 316, and ENGL 317 as new general education courses. That motion carried.

Dr. Brock-Servais called on Dr. McWee to explain the computer refresh program and computer security. The state has provided \$188,000.00 for faculty, staff, and lab computers, and Mark Kendrick is determining which are the oldest computers on campus. This year's money will take care of the oldest lab and as many of the faculty and staff old computers as possible. He said the state is getting strict about campus security and after an audit the University was written up for several lapses. He explained the forthcoming lock-up program and password complexity standard and the possible shortening of the period for password change. There will be required online security training (MOAT) annually. He alerted the Senate about the importance of putting clear identifying marks on personal items in offices. Without verifiable identification stolen items cannot be reclaimed.

Dr. Brock-Servais introduced two information items from the Graduate Committee (attached to the agenda), the proposed establishment of a Petitions Committee for graduate students and a proposed policy on the supervision of graduate field experiences. She then raised, on behalf of the Executive Committee, concerns about the domain of educational policy within the University and the Committee's decision to ask an ad hoc committee to make recommendations to the Senate. She asked Senators to take the issue to their departments and make recommendations to her about potential committee members.

Dr. Harbour moved the adoption of the Graduate Committee's proposed Petitions Committee. The motion was seconded and carried.

For the Executive Committee Dr. Smith reported on a meeting with Ms. Worster and Ms. Coulter about difficulties encountered in the area of Human Resources. Ms. Coulter said there were plans for an open house so that faculty and staff could meet the new Human Resources staff, for a directory identifying who was responsible for what areas, for improved retirement information services, and for cross training so that more than one person was knowledgeable in any given area. Both she and Ms. Worster have an open door.

For the Committee Dr. Brock-Servais reported on a meeting with Dr. Moore and Mr. Brian Kraus. Dr. Moore explained that there were for each building liaison people who would funnel service needs appropriately. He said that when repairs have been made in offices, the IT person will leave a notice that the work has been performed, and that work orders for classroom problems submitted by the liaison will contain a space listing the person who identified the problem so that person can be notified.

Dr. Brock-Servais called on Ms. Kinman who announced an upcoming survey about library services that will be conducted by the Association of Research Libraries and urged faculty to participate. Selected students will also participate.

Dr. Marks reported that the Finance and Planning Committee is refining its procedures in order to focus on the most important things. She said that the Parking Committee has met twice, and she reports that there will be more parking soon for Longwood Village and more near Longwood

Landing. There may also be a reallocation of faculty/staff spaces in the fall—but not a reduction in the number of those spaces. She has also launched a study of the effectiveness of the bus schedule for the outlying residential areas.

Dr. Tracy asked for an update on the Committee on the Recruitment of Minority Faculty. Dr. Bingham responded that the committee has met three times and promise a report to the Senate by early April.

The meeting was adjourned at 4:35 p.m.

Susan May