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Meeting Agendas and Minutes

Faculty Senate

4-28-2005

Faculty Senate Minutes 2005.04.28

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Faculty Senate Meeting

Library 147 A&B

April 28, 2005

Dr. Howe called the meeting of the Faculty Senate to order at 3:30 p.m. The following members were present:

Dr. Cheryl Adkins	Dr. Mary Flanigan	Mr. Chris Register
Dr. John Arehart	Dr. Evelyn Hume	Dr. Carol Rezba
Dr. Sarah Bingham	Dr. Chris Jones	Dr. Keith Rider
Dr. Chris Bjornsen	Dr. Stephen Keith	Dr. Gordon Ring
Dr. Rhonda Brock-Servais	Ms. Elizabeth Kocevar-Weidinger	Dr. Pamela Tracy
Dr. David Coles	Dr. Robert Lynch	Dr. Linda Wright
Dr. David Cordle	Dr. Wayne McWee	Ms. Kathy Worster
Dr. Carolyn Craft	Ms. Sharon Menegoni	Ms. Sara Qualkinbush
	Dr. Ken Perkins	

The following were absent: Dr. Craig Challender, Dr. Judy Johnson, Dr. Sue McCullough, Dr. Eric Moore, Dr. Tony Palombella, and Dr. Tim Pierson. Also present were the following members elect: Ms. Kelly Nelson, Dr. Carmen Phelps, Dr. Larissa Smith, Dr. Jackie Hall, Dr. Joe Garcia, Dr. Ed Kinman, Dr. Ruth Meese, Dr. Lisa Olenik, and Ms. Virginia Kinman. In addition Mr. Dick Bratcher, Chief Lowe, Mr. Wendell Barbour, Ms. Alecia Knox, and Dr. Charles Kinzer attended.

Dr. Howe welcomed, introduced, and congratulated newly elected and reelected Senators.

The minutes of April 14, 2005, were approved as distributed.

Dr. Howe then initiated the election of Senate officers for the coming year. Dr. Hall, Dr. Keith, and Dr. Brock-Servais were nominated for chair. Dr. Brock-Servais declined and Dr. Jackie Hall was elected chair of the Senate. Dr. Rhonda Brock-Servais, Dr. Coles, and Dr. Keith were nominated for deputy chair, and Dr. Brock-Servais was elected. Nominated for at-large members of the Executive Committee were Dr. Coles, Dr. Adkins, Dr. Bjornsen, Dr. Tracy, Dr. Wright, Dr. Lynch, and Dr. Keith. Dr. Adkins declined. Dr. Tracy was elected, and Dr. Wright and Dr. Keith will represent their colleges.

Ms. Menegoni for the EPC moved the approval of a new concentration: Curriculum and Instruction Specialist—K-8 Mathematics. The motion carried. She then moved a policy change in the Curriculum Development Handbook regarding the storage of a program: "If a department wishes to remove a course or program from the catalog, it may be sent to storage using the appropriate procedure for course or program changes, or deleted permanently. If a course is sent to storage, it may be restored to the catalog through a request by the department chair to the

Registrar. If a program is sent to storage, it may be restored to the catalog through a request of the department through the Registrar to the Dean of the College and the Vice President for Academic Affairs. Courses will remain in storage for seven years before being deleted permanently. Programs will remain in storage for five years before being permanently deleted. The VPAA will maintain a list of courses in storage.”

The motion carried.

Dr. Arehart for the Executive Committee moved the removal from the table and approval of the Online Student and Faculty Policies and Procedures. The motion carried. He moved the removal from the table and approval of the Supplemental on-line course assessment form. The motion carried. (All these items were attached to the agenda.)

Dr. Howe called on Dr. Craft who moved approval for graduation of all those candidates who have successfully completed the requirements for their degrees. The motion passed.

Dr. Howe called on Dr. Kinzer who reported for the Faculty Status Committee that the continuing members are Bob Webber, Martha Cook, and Ken Perkins. The new members will be Rená Koesler and Bill Harbour. Alternates, in the order they shall be asked to serve, will be James Jordon, James Crowl, David Carkenord, Mc Amoss, and Craig Challender. The committee will be chaired by Bob Webber. Dr. Kinzer further reported that for the 2004-2005 academic year, the committee received one petition from a faculty member. The case proceeded to a full hearing and recommendations were made.

Dr. Brock-Servais for the Executive Committee moved on behalf of the Faculty Status Committee that a new line be added to the *Faculty Policies and Procedures Manual*, section Q, part 2, page 84, to read: “Employment as a member of the faculty at Longwood University of no less than one academic year prior to consideration for promotion.” The motion passed.

Dr. Flanigan for the IAC moved a change in the Membership list of that committee to include the Athletics Department’s Senior Women’s Administrator, listed Ex-officio and non-voting. The motion was seconded and carried.

Dr. Howe called on Mr. Bratcher who made a presentation explaining the reasons for and the nature of the increase in parking fees for the coming years.

Dr. Howe then recognized Dr. McWee who said that the proposal passed by the Senate on lecturers had been approved by the Office of the Attorney General with a minor modification and would be presented to the Board of Visitors in June.

Dr. Howe adjourned the meeting at 4:50 p.m.

Susan May

PENDING:

1. Revision of the Faculty Awards Criteria and Selection Process
2. Correction of the wording of a section of the Examination Policy
3. Report of the ad hoc Committee on Minority Faculty Recruitment

Committee Assignments
2005-2006

COMMITTEE ON EDUCATIONAL POLICY (EPC)*

Mc Amoss	Mary Flanigan
Brian Bates (Senator)	Ed Kinman (Senator)
Claire Black McCoy	Sharon Menegoni (Senator), Chair
David Coles (Senator)	Peggy Tarpley
College Curriculum Committee Chairs:	
CAS: Lisa Kinzer	
CBE: David Lehr	
EHS:	

FACULTY DEVELOPMENT AND RESEARCH*

Cheryl Adkins (Senator)	Mary Lehman
Mark Baldrige	Robert Lynch (Senator)
John Burke	Philip Poplin
Bob Cochran	David Shoenthal
Doug Dalton	David Stein
Steven Isaac	Glenda Taylor
Chris Jones (Senator)	Keith Rider (Senator)
Stephen Keith (Senator), Chair	

COMMITTEE ON FINANCE AND PLANNING*

Faculty members sit on the College-wide Budget and Planning Committee

John Arehart, Chair	Melanie Marks (Senator)
Virginia Kinman (Senator)	Lissa Power-deFur
Gary Lutz	

COMMITTEE ON GENERAL EDUCATION*

Claire McCoy (2007), Chair	Laura Bayless
Mc Amoss (2008)	Jená Burges
Roman Cech (2007)	Wayne McWee
Pam Tracy (2008)	Jackie Hall
Cathy Roy (2006)	Sandra Bollinger

COLLEGE LECTURES COMMITTEE*

Susan Booker (2007)	Drew Harris (2007)
Theresa Clark (2006)	Jeannine Perry (2006)
Scott Cole (2007)	David Locascio (2007)
Alix Fink (2006), Chair	

LIBRARY ADVISORY COMMITTEE*

Rhonda Brock-Servais	Melissa Zwick
Sally Gilfillan	3 students
Geoffroy de Laforcade	Virginia Kinman (non-voting)
Chrys Kosarchyn	Wendell Barbour (non-voting)
Vincent Magnini	
Frances Reeve	

LONGWOOD HONORS PROGRAM COMMITTEE*

Lee Bidwell (2007)	Geoff Orth, Director of the Program, Chair
Ray Brastow (2007)	Ex Officio: Jená Burges
Ruth Meese (2006)	Sara L. Carr (student member)
Larissa Smith (2008)	? (student member)

PETITIONS COMMITTEE*

The committee elects a chair at the first fall meeting.

LAS:

Jim Crowl (2006)

Wade Edwards, alternate

COBE:

Bill Brown (2007)

Linda Lau, alternate

EHS:

Ruth Meese (2008)

Rená Koesler, alternate

COMMITTEE ON PROMOTION AND TENURE POLICIES AND PROCEDURES*

Mitch Adrian, Chair

Chris Bjornsen (Senator)

Joe Garcia (Senator)

Frank Howe

Susan Lynch

Linda Wright (Senator)

SENIOR HONORS RESEARCH COMMITTEE*

Consuelo Alvarez (2006)

Roman Cech (2008)

Glenn Dardick (2007)

Rachel Mathews (2006)

Chris McGee (2008)

Cathy Roy (2008)

Bill Stuart (2006)

Robert Webber (2006), Chair

Ex Officio: Geoff Orth

Executive Committee members assigned to committees of the Board of Visitors:

Academic and Student Affairs: Rhonda Brock-Servais

Audit: Linda Wright

Administration, Finance and Facilities: Stephen Keith

University Advancement: Pam Tracy

Parliamentarian: Virginia Kinman

HONOR BOARD ADVISERS**

Patrick Crumrine

Mary Flanigan

Eric Laws

ACADEMIC INTEGRITY APPEALS COMMITTEE**

Lee Bidwell

Jená Burges

Geoff Orth

UNIVERSITY DISCIPLINARY BOARD**

Brian Bates

Rhonda Brock-Servais

David Buckalew

David Calihan

Theresa Clark

David Coles

Alix Fink

Rachel Mathews

Marilyn Osborn

*Senate approval required.

**Senate endorsement necessary.

Note for your information:

Members of the HUMAN AND ANIMAL SUBJECTS RESEARCH REVIEW COMMITTEE:

Eric Laws, Chair

Scott Cole

Gwen Eddleman

Pam Higgins, MSN, NP

Debra Kelley

Rachel Mathews

David Carkenord, Alternate

Alix Fink, Alternate
Maureen Walls, Alternate

Members of the LONGWOOD COMMITTEE ON COPYRIGHTS AND PATENTS:

Pat Howe	Shawn Smith
Chris Register	Robert Webber
Claire La Roche	Kathy Worster, chair

Members of the ACADEMIC COMMITTEE ON TECHNOLOGY

Glenn Dardick (2005-2007)
Bob Lynch (2005-2006)
Virginia Kinman (2005-2007)
Frank Moore, chair
Jeffery Peden (2005-2007)
Brenda Reeves (2005-2006)