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Meeting Agendas and Minutes

Board of Visitors

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5-11-1996

### 1996-05-11 Minutes and Appendices

Longwood University

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**BOARD OF VISITORS' MEETING**  
**Saturday, May 11, 1996**  
**Longwood House**  
**1:30 p.m.**

**AGENDA**

1. Approve of allocation from reserve funds
2. Roy Clark Christmas Compact Disc (information)

**LONGWOOD COLLEGE BOARD OF VISITORS**  
**Minutes**

**May 11, 1996**

**Call to order**

The meeting of the Longwood College Board of Visitors was called to order by the Rector, Mr. Lacy, at 12:10 p.m. on Saturday, May 11, 1996. The meeting was held in the Continuing Studies Conference Room on the College campus.

The following members were present:

- Mrs. Dolores G. Anderson
- Mrs. Susan M. Harwood
- Mr. Mark M. Gambill
- Mr. D. Patrick Lacy, Jr.
- Mrs. Virginia A. Russell
- The Honorable Franklin M. Slayton
- Mrs. Alice C. Stallard

Members absent were:

- The Honorable Viola O. Baskerville
- Ms. Frances W. Farmer
- Mr. Carroll P. Freeman
- Dr. Helen Randolph Stiff

Present at the request of the Board:

- Dr. William F. Dorrill, President
- Ms. Jeanne S. Hayden, Secretary to the Board

Present at the request of the President:

- Mr. Richard V. Hurley, Executive Vice President
- Dr. Darryl Poole, Vice President for Academic Affairs

**Approval of Minutes**

On a motion by Mrs. Stallard and second by Mr. Gambill the minutes of the April 20, 1996 meeting were approved.

**Business**

Item 1 - Approval of Allocation From Reserve Funds

Mr. Hurley requested that the Board approve the President's request to allocate \$350,000 from auxiliary reserve funds for the South Ruffner, Tabb, and French renovation project.

(A copy of the request is file with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 1, May 11, 1996.) Mr. Hurley reported that there is an estimated reserve fund balance of \$1,490,409 and stated that these funds are used to supplement costs for new construction, renovation, major repairs and equipment associated with the College's auxiliary buildings. On a motion by Mr. Slayton and seconded by Mrs. Russell the Board passed the President's recommendation.

Item 2 - Roy Clark Christmas Compact Disc (Information)

Mr. Hurley reviewed for information a proposal to record a Christmas compact disc (CD) with Roy Clark. He stated that the CD will utilize instrumentalists from Longwood and the Richmond area. The Longwood Camerata Singers will also be involved. Mr. Hurley reported that the College has been asked to provide funding in the amount of \$24,000 for the production of the CD. He stated that the sale of approximately 1,600 CD's would be the break even point for the College to recoup its initial investment.

Following a discussion about funding, Mr. Lacy recommended that Mr. Hurley request the Longwood Foundation Board to provide the funds for the production of the CD since the proceeds from the sale of the CD will be administered by the Foundation Board.

On a motion by Mr. Slayton and seconded by Mrs. Stallard the Board moved to go into Executive Session under Section 2.1-344 A1 and 3 of the Code of Virginia to discuss personnel matters and property acquisition.

The Board returned to open session. In compliance with the provisions of the Virginia Freedom of Information Act, a motion was made by Mr. Gambill and seconded by Mrs. Harwood to certify the discussion in Executive Session. (A copy of this compliance is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 2, May 11, 1996.)

**Adjournment**

There being no further business, the Rector adjourned the meeting at 12:40 p.m.

A handwritten signature in black ink, appearing to read "Alice C. Stallard", written in a cursive style.

Alice C. Stallard, Vice Rector  
(signing in Carroll Freeman's absence)

**BUSINESS AFFAIRS  
ACTION ITEM**

**REQUEST FOR FUNDS FROM AUXILIARY RESERVES**

**BACKGROUND:** The College maintains an auxiliary fund balance called the Auxiliary Reserve Fund. These funds are maintained to cover costs associated with new construction, renovation, major repairs and equipment associated with our auxiliary buildings. The Board of Visitors approves requests for use of these funds. An allocation from reserve funds is needed to supplement funding previously allocated for the renovation of South Ruffner, Tabb and French.

As of June 30, 1996, the estimated uncommitted (available) reserve fund balance will be \$1,490,409.

**ACTION REQUESTED:** The Board of Visitors is requested to approve the President's recommendation that an allocation of \$350,000 be made from the College's auxiliary reserve fund for the South Ruffner, Tabb and French renovation project.

Meeting Date: May 11, 1996

CERTIFICATION OF EXECUTIVE SESSION

The Longwood College Board of Visitors has convened in Executive Session on the date in accordance with the provisions of the Virginia Freedom of Information Act.

The Board hereby certifies that, to the best of each member's knowledge,

only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the meeting to which this certification applies, and

only such public business matters as were identified in the motion convening the executive meeting were heard, discussed, or considered by the Board.

Would all those recording an affirmative vote please do so by saying "AYE"; those opposed, "NAY".

VOTE

AYES: 7

NAYS: 0

(For each nay vote, the substance of the departure from the requirement of the Act should be described.)



Alice C. Stallard, Vice Rector  
(signing in Carroll Freeman's absence)