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Meeting Agendas and Minutes

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**Minutes of the Academic Affairs Committee
September 9, 2003
Lankford Amelia Room**

Dr. Bill Harbour, Chair, called the meeting to order at 3:30 p.m.

Members Present:

Dr. Bill Abrams	Dr. Cal Boyer	Dr. Sue McCullough
Dr. Mitch Adrian	Dr. Norm Bregman	Dr. Wayne McWee
Dr. Mc Amoss	Dr. Jená Burges	Dr. Gene Muto
Dr. Jennifer Apperson	Dr. David Cordle	Dr. Lisa Olenik
Ms. Joanna Baker	Mr. Randy Edmonson	Dr. Geoff Orth
Dr. Lee Bidwell	Dr. Mary Flanigan	Dr. John Reynolds
Dr. Nancy Blattner	Ms. Alecia Knox	
Ms. Sandra Bollinger	Dr. Pat Lust	

Also present: Ms. Molly Myers

Absent: Dr. Charles Ross, Mr. George Stonikinis

Agenda Item #1 – Approval of Minutes

The minutes of the March 25, 2003, Academic Affairs Committee meeting were approved. The minutes of the May 8, 2003, and August 19, 2003, retreats were also approved.

Agenda Item #2 – Introduction of New Assistant Athletic Director

Dr. Harbour introduced Ms. Molly Myers, new Assistant Athletic Director. Ms. Myers explained that she will be working to ensure compliance with NCAA rules and she will be advising student athletes.

Agenda Item #3 – Review of Summer Registration

Ms. Alecia Knox summarized feedback she had received on the piloted summer registration program for new students, noting that there had been a number of problems and that implementation had been costly. Dr. Harbour opened the floor for discussion on whether we should try it again. Although reaction was mixed, most AAC members felt that the system has enough redeeming qualities that it should be given further consideration. Dr. Harbour called for a committee to evaluate the program and make recommendations to the AAC in November. Dr. Mary Flanigan agreed to chair the committee and the following people agreed to serve: Dr. Mc Amoss, Ms. Joanna Baker, Mr. Randy Edmonson, and Ms. Alecia Knox. Dr. Harbour will also ask Mr. Dennis Burges to serve on the committee, along with a representative from IITS.

Agenda Item #4 – Existence and Role of the AAC/What Should Be on the Agenda

Dr. Wayne McWee initiated a discussion of the role of the AAC. According to the *Faculty Policies and Procedures Manual*, the AAC serves in an advisory role to the Faculty Senate and to the Provost on all matters pertaining to the academic well-being of the institution. However, it has no authority to act on academic matters. In discussing whether this function could be carried out just as well if chairs met with their deans for appropriate action, AAC members indicated that they appreciate the opportunity to get perspectives of other chairs in the University, to express their views on academic matters, and to problem-solve together. They see monthly meetings as productive; however, they feel that the agenda-setting committee should 1) evaluate proposed agenda items carefully and 2) determine if proposed retreat topics are worthy of a retreat.

Agenda Item #5 – New Business

Dr. Lee Bidwell asked how we can afford color copies of parking instructions and a phone book, yet still not be able to afford the printed schedules for students. Dr. Bregman responded that the decision was made several years ago to provide this information in electronic form and that no budget funds are available for paper copies. Ms. Alecia Knox emphasized that the on-line version is both printable and current.

With no further business, Dr. Harbour adjourned the meeting at 4:40 p.m.

Revised by Linda Ford 10/17/03