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Meeting Agendas and Minutes

Faculty Senate

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12-12-2002

### Faculty Senate Minutes 2002.12.12

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Minutes of the  
Faculty Senate Meeting  
Hull 129  
December 12, 2002

Dr. McWee called the Longwood Faculty Senate meeting to order at 3:30 p.m. Members present were

Dr. John Arehart	Dr. Carolyn Craft	Dr. Tim Pierson
Dr. Pat Barber	Dr. Earl Gibbons	Dr. Darryl Poole
Dr. Sarah Bingham	Dr. Jackie Hall	Mr. Chris Register
Dr. Chuck Blauvelt	Dr. Judy Johnson	Dr. Betty Jo Simmons
Dr. Norman Bregman	Dr. Charles Kinzer	Dr. Bill Stuart
Dr. Jená Burges	Ms. Claire LaRoche	Dr. Gordon Van Ness
Dr. Theresa Clark	Dr. Sharon McCaslin	
Dr. David Coles	Dr. Wayne McWee	
Dr. David Cordle	Dr. Tony Palombella	

Members absent were Dr. Frank Howe, Dr. Sue McCullough, Dr. James Scepanisky, and Ms. Kathy Worster. Also attending were Ms. Alecia Knox and Dr. Nancy Blattner.

A motion to approve the minutes of the meeting held November 14, 2002, corrected to include Dr. Chuck Blauvelt among those attending, passed.

Dr. Cordle moved the inclusion of a revised "External Grants and Contracts" policy (attached to the agenda) in the Faculty Policies and Procedures Manual. The motion was seconded. Dr. Poole moved that the chair appoint a special committee of three faculty to consider the "Policy on External Grants and Contracts" and report back to the Faculty Senate at its February 2003 meeting with recommendations or amendments. His motion was seconded and carried.

Dr. Hall for EPC moved a program change for the biology major: the removal of Biol 485, Bioethics / 1 credit (old Goal 10 course) as a major requirement and the addition of either Phil 315, Biomedical Ethics / 3 credits or Phil 316, Environmental Ethics / 3 credits to fulfill new Goal 13, retroactive to the Fall 2002 catalog. The motion passed.

Dr. Hall moved a revision and clarification of the policy on repeated courses to read: "Students may repeat courses. All enrollments and grades appear on the transcript. For the first five repeats, the most recent grade will replace the original in grade point average calculations. After the fifth repeat, both the original and repeated grade will be included in the grade point average calculations." The motion passed.

Dr. Hall moved a revision of the Academic Probation and Suspension Policy. The changes occur under the heading "Academic Suspension" (pp. 52-3 of the 2002-3 catalog) and are in italics:

## Academic Suspension

Students will be suspended from Longwood if:

1. They remain on academic probation for two consecutive regular semesters (*fall is a regular semester, spring and summer are combined as a regular semester*); or
2. Their cumulative grade point average falls below 1.0 with 1-23 quality hours at Longwood; or
3. Their cumulative grade point average falls below 1.5 with 24 or more quality hours at Longwood.

Students are suspended at the end of the fall semester and at the end of the last summer session. Students with cumulative grade point averages that qualify for suspension under the above criteria at the end of the spring semester will be notified that unless by the end of the last summer session they raise their cumulative grade point average so that they no longer meet any of the above criteria they will be suspended at that time. Suspended students may not enroll in classes at Longwood for academic credit.

The first academic suspension means required withdrawal from the University for the semester (fall or spring) immediately following the semester in which the suspension occurs. *A student may elect to attend summer school after sitting out spring semester; however, the student will be subject to the probation and suspension policy at the end of the summer.* A second suspension means required withdrawal from the University for a minimum of five calendar years. Notice of suspension is placed on the student's academic record.

Under extenuating circumstances, appeals for readmission or other exceptions to academic policies may be presented to the Faculty Petitions Committee. Students must contact the Office of Registration for information and deadlines for submitting an appeal.

The motion passed.

Dr. Hall presented the following information items:

### 1. CAS

- BIOL399, Evolution--Remove BIOL 341 as a prerequisite.
- BIOL400, Unifying Biological Principles – change BIOL341 to prerequisite OR corequisite.

### 2. Proposal from SACS Institutional Effectiveness Principle Committee

to modify the curriculum change forms to include a “checkbox” which indicates “assessment data show need” as a reason for the change.

Approved by EPC.

Dr. McWee announced that the AAC has passed a policy on Lecturers and Senior Lecturers. Dr. McWee is forwarding it to the Committee on Promotion and Tenure Procedures for their study with a request that the committee report to the Faculty Senate in February.

Dr. Pierson offered a clarification about the grading of students who have committed honors offenses. The responsibility for the grade for the work involved and for the course rests solely with the faculty member. He added that it is important for faculty to be clear on the line between group work and work for which the individual is responsible. Dr. Bregman added that a statement on the syllabus is advisable to cover the possibility that cheating is grounds for an F in the course.

Dr. Van Ness inquired about the matter of time limits referred earlier this fall to the Faculty Status Committee. Dr. McWee replied that Dr. Webber's committee is working on that but has not completed a recommendation.

On a motion from Dr. Palombella, the meeting was adjourned at 3:40 p.m.

Susan May

Items pending:

Proposal on Student Teaching Supervision. Tabled; expected for Senate meeting in January or February.

Request for establishment of time limits on appeals preliminary to Status Committee consideration. Referred to Faculty Status Committee.

External Grants and Contracts policy. Referred to an ad hoc committee appointed by the Executive Committee of the Faculty Senate with instructions to report to the Senate in February. (Pat Barber, Chrystyna Kosarchyn, and Larissa Smith serve on the ad hoc committee.)

Proposal from AAC on Lecturers and Senior Lecturers. Referred to the Committee on Promotion and Tenure Procedures with a request that it come to the Senate in February.