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Meeting Agendas and Minutes

Faculty Senate

11-9-2000

Faculty Senate Minutes 2000.11.09

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Minutes of the
Faculty Senate Meeting
Salon B, Dining Hall
November 9, 2000

Dr. Robert May, Chair, called the meeting of the Longwood Faculty Senate to order. The following members were present:

Dr. Chris Bjornsen	Mr. Ronald Hill (for SGA)	Dr. Betty Jo Simmons
Dr. Chuck Blauvelt	Dr. Frank Howe	Dr. David Smith
Dr. Norman Bregman	Dr. Charles Kinzer	Mr. Ibrahim Stwodah
Dr. Theresa Clark	Dr. Maurice Maxwell	
Dr. Berkwood Farmer	Dr. Claire B. McCoy	
Dr. Mary Flanigan	Dr. Geoff Orth	
Dr. Joe Garcia	Dr. Dean Palmer	
Dr. Jackie Hall	Dr. Darryl Poole	
Mr. David Harnage	Dr. Ellery Sedgwick	

Absent members were: Dr. Jená Burges, Dr. David Calihan, Dr. David Cordle, Dr. Tony Hardin, Dr. Rena Koesler, and Ms. Phylis Mable.

Also present were Ms. Alecia Knox, Dr. Nancy Krippel, and Dr. Ed Smith.

The minutes of the October 12, 2000, meeting of the Faculty Senate were approved as distributed.

The proposal from the Committee on Faculty Development concerning the timeliness for sabbatical leaves and faculty connections grants was presented and approved (see attached).

Dr. May led a discussion of the approval process for the general education proposals and the charge to the Senate's General Education Committee. He pointed out that the Senate subcommittee was formed in 1998-99 and that its charge was expanded to include a consideration of the SCHEV study of general education issued in the summer of 1999, which was sent to the Longwood Board of Visitors with recommendations for action. He outlined the steps taken in the study prior to the progress report of the subcommittee in April 2000. He noted the open meetings of the EPC and the general faculty held in October 2000 to discuss the proposals. Finally, he indicated that a revised proposal would be presented to the EPC in December 2000, and that the proposal, including any comments, amendments, or recommendations by EPC, would be presented to the Senate in January 2001.

After a full discussion of the mechanics of the process and the various issues involved with the approval procedure, the Senate endorsed by consensus the plan as outlined by Dr. May.

In a discussion of the second part of the General Education Committee's tentative report from the spring semester of 1999-2000, which deals primarily with administering and assessing the

general education program, members engaged in a lively and wide-ranging discussion.

The Provost, Dr. Bregman, stated his conviction that general education is as important as any major and was a keystone in the goal of life-long learning. He has been informed by the General Education Committee that the cost of funding general-education related faculty development could come to \$100,000-150,000 for the first year of the new plan, and \$50,000-100,000 annually thereafter. The Provost is committed to seeking funding for such faculty development and has already had conversations with the President regarding the importance of such funding. The Senate discussed briefly the method of appointment of the chair of the proposed new committee dedicated to the oversight of general education administration and assessment. Dr. Bregman indicated that he would prefer to appoint such a person, who would be a dedicated faculty member serving not only as an administrator, but also as an articulate spokesperson for the general education program.

Other points made by members included the following:

- The costs of faculty development would be dependent on the shape of the approved program.
- The principle of course review is important in insuring that current and newly proposed general education courses meet the revised goals. This will also guard against drift in curricular focus.
- Special care should be taken to ensure that the revised plan does not endanger cooperative agreements currently in force.
- The new General Education Committee would absorb duties now performed by the Assessment Committee.

The chair and the provost again issued a call for nominations of faculty members or staff who would be willing to assume the duties of Secretary to the Senate. Continuity was mentioned by the body as an important concern in filling the position.

There being no further business, the meeting adjourned at 4:55 p.m.

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Proposal from the Faculty Development and Research Subcommittee as approved by the Senate:

Modify the Faculty Policies and Procedures Manual as follows:

Add section III.V.1.i (page 81): The timetable for sabbatical leaves is presented in Appendix K.

Revise Section III.V.4.III (Note that the subsections of III.V.4 are mislabeled): The timetable for faculty connections leaves is presented in Appendix K.

Add a sentence to the end of section III.W.4: The timetable for faculty development and research grants is presented in Appendix J.

Add to Appendix J: Applications for grants A,B,C must be submitted by the last Monday of January. Applicants will be notified by the third Monday of March.

Add to Appendix K (replacing the existing timetable): Program Timetable for Faculty Connections and Sabbatical Leaves: Applications for sabbaticals or faculty connection leaves must be submitted by the Wednesday after Thanksgiving. Applicants will be notified by the last Friday in January.