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### Ruffner Roots and Ramblings Annual Report

Ruffner Family Association

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# **Ruffner Roots & Ramblings**

## **Annual Report**

**June 21, 2002**

**THIS YEAR** we published our regular 4 issues of the RR&R. The average cost per issue is about \$400 - the cost per member, per year, is about \$8. The costs include printing, envelopes, postage and dues invoices. All other services - labels, assembly, stuffing and mailing are provided by the editor. The standard 12-page format seems to be working well, allowing adequate space for all features and news. Adhering to the 12-page format also lets us maintain a weight of 2 oz. saving us about \$60.00 per issue in postage costs.

**FOR FUTURE ISSUES** we would like to see more input from the RFA membership. As reported in the June 2002 issue, our backlog of material and ideas for future issues is getting low. Therefore, attempts will be made to solicit articles and news items from the membership at every opportunity.

**OUR REQUIREMENTS FOR SUBMISSIONS** are as follows:

1. Text can be transmitted either by regular mail or email. All articles will be subject to editing and review. A list of sources for the article will be appreciated.
2. Previously printed articles - newspapers, magazines, etc. are also welcome. We will endeavor to obtain permission to reprint all copyrighted material.
3. We prefer original copies of photos. Originals work best when they can be scanned directly into the newsletter master. All photos are promptly returned to the owner when the newsletter is published.
4. For family news - obits, marriages, births - our requirements are simple. We would appreciate receiving a newspaper account of an obit. A brief marriage announcement is all that is necessary, including names of the bride's and groom's parents, wedding date and any other interesting details - location, honeymoon locale, etc. For births, we require the full name of the child, birth date and parents. In all cases, we would appreciate knowing the Ruffner ancestry if possible.
5. Ideas for future issues and filler material are always welcome.

**THE EDITORIAL BOARD** members will be polled before the next issue to ascertain their interest and availability to continue in an editorship capacity. Requirements for Editorial Board members include quarterly review of anticipated contents, input of articles and ideas, and review of a draft prior to publication. All those not wishing to continue as board members will be replaced as soon as possible.

**KNOW YOUR BOARD** submissions are getting low. In fact, we are down to one so again we urge RFA Board members to submit their stories and photo(s) for inclusion in this regular feature.

**WHAT IS IT?** submissions are always welcome. Requirements are history of what it is - where it is - what is its connection to the Ruffner family - and a good photo.

**IN CONCLUSION**, I express appreciation, on behalf of the editorial board, to all who have generously contributed and supported the publication of *Ruffner Roots & Ramblings*.

Respectfully submitted,  
**Joan (Ruffner) Reid, Editor**