

Longwood University

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Meeting Agendas and Minutes

Board of Visitors

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5-7-1971

### 1971-05-07 Minutes and Appendices

Longwood University

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The Board of Visitors of Longwood College met on Friday, May 7, 1971, on the College campus, beginning at 10 a. m.

The following members of the Board were present:

Mr. Ralph A. Beeton  
 Mrs. Raymond M. Brown, Jr.  
 Mr. F. H. Christopher, Sr.  
 Mr. William E. Daniel, Jr.  
 Dr. Duvahl Ridgway-Hull  
 Mr. W. H. King  
 Mr. E. Angus Powell  
 Mrs. Philip A. Roberts  
 Mr. W. Roland Walker

Board member absent was:

Mr. Henry G. Chesley, Jr.

Also present for the meeting were Dr. Henry I. Willett, Jr., President of the College; Dr. Herbert R. Blackwell, Dean of the College; LTC (Ret.) John E. Carr, III, Vice President for Administration of the College; and Mr. J. H. Paul, Business Manager and Treasurer of the College.

The Rector, Dr. Ridgway-Hull, presided. The meeting was opened with prayer by Mr. Walker.

Minutes of February 4-5, 1971, Meeting of the Board of Visitors. On motion duly made and seconded, the members of the Board approved the minutes of the February 4-5, 1971, meeting of the Board as distributed.

Report of the President. On motion duly made and seconded, the members of the Board approved the following recommendations of the President of the College contained in his report: (A copy of this report is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix A - May 7, 1971.)

1. The revised statement of purpose of the College with the addition of the phrase "with concentration" to the next to the last sentence in the statement thus making the sentence read: "Degrees are presently available with concentration in education, English and history." (A copy of this statement is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix B - May 7, 1971.)

2. A fee of \$2.00 for transcripts for each one after the first, which is free, and 50¢ for each additional copy in any one request.

3. A fee of \$5.00 for automobile registration with a \$2.50 charge for a temporary sticker.

4. The promotion policy. (A copy of this policy is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix C - May 7, 1971.)

5. The admittance of male day students at the upper division level beginning in September, 1971.

6. The "inflation factor" increase in capital outlay costs as recommended by the Division of Engineering and the Vice President for Administration.

7. The appointment of the following new faculty members beginning in September, 1971:

a. Mr. David Francis Alexick as Director of Art in the Campus School with the rank of Assistant Professor at an annual salary of \$10,300.

b. Mrs. Harriet C. Beck as Instructor in the Campus School at an annual salary of \$8,500.

c. Mr. David Robert Blevins as Assistant Professor of Education at an annual salary of \$9,600.

d. Mrs. Mary Wallace Elmore as Instructor in the Campus School at an annual salary of \$8,200.

e. Mr. Thomas J. Hamilton as Assistant Registrar with the rank of Assistant Professor at an annual salary of \$13,000. (Mr. Hamilton's salary will be \$12,500 if requirements for the doctorate are not completed by September 1, 1971.)

f. Miss Marily Hatch as Assistant Professor of Biology at an annual salary of \$9,800.

g. Mr. Gary D. Parsons as Assistant Professor in the Campus School at an annual salary of \$11,000 for 11 months.

h. Mr. Edward D. Smith as Assistant Professor of Psychology at an annual salary of \$11,000.

8. Promotions for the following members of the faculty:

a. Mrs. Nancy D. Anderson from Instructor to Assistant Professor of Speech and Dramatic Arts.

b. Mrs. Phyllis M. Groneweg from Instructor to Assistant Professor in the Campus School.

c. Mr. Louis R. Fawcett, Jr., from Assistant Professor to Associate Professor of Natural Sciences.

d. Miss Elisabeth L. Flynn from Assistant Professor to Associate Professor of Art.

e. Mrs. Barbara C. Heavilin from Instructor to Assistant Professor of English.

f. Dr. Mark G. Weatherly from Assistant Professor to Associate Professor of Education.

9. Tenure for the following members of the faculty:

a. Dr. Robert Lee Banton, Associate Professor of Education.

b. Mr. John A. Hardy, III, Assistant Professor of Natural Sciences.

- c. Dr. L. E. Kent, Associate Professor of Education.
- d. Dr. Jung B. Ra, Associate Professor of Education.
- e. Mr. Donald C. Stuart, III, Assistant Professor of English.

10. The retirement at the end of the current session of the following members of the faculty:

- a. Miss Kate G. Trent, Associate Professor of Education.
- b. Mrs. Frances W. Gee, Assistant Professor of Home Economics.

11. The resignation of the following members of the faculty:

- a. Mrs. Margaret D. Bailey, Assistant Professor in the Campus School.
- b. Mrs. Adele T. Barrett, Assistant Professor in the Campus School.
- c. Mrs. Barbara W. Burton, Instructor in the Campus School.
- d. Mrs. Barbara C. Heavilin, Instructor in English.
- e. Mrs. Anne C. Lund, Instructor in the Campus School.
- f. Miss Sherry Potts, Director of Art in the Campus School.

12. The reallocation of the position in English currently held by Mrs. Barbara C. Heavilin to the Department of Education and the position in government currently held by Mr. William T. Duke to the Department of Music.

13. Leaves of absence, with half pay, for the following members of the faculty for the 1971-72 session:

- a. Mrs. Gail O. Beaumont, Assistant Professor of English - \$4,600.
- b. Mr. John A. Hardy, III, Assistant Professor of Chemistry - \$5,400.
- c. Miss Jo Holt, Assistant Dean of Women and Assistant Professor - \$6,250.
- d. Mr. Emeric T. Noone, Jr., Assistant Professor of Mathematics - \$4,700.

14. Grants-in-aid for summer study for the following members of the faculty:

- a. Miss Nancy Ann Andrews, Assistant Professor of Physical and Health Education - \$900.
- b. Mrs. Gail O. Beaumont, Assistant Professor of English - \$800.

- c. Mrs. Sandra A. Bollinger, Instructor in Mathematics - \$800.
- d. Miss Sally C. Bush, Assistant Professor of Physical and Health Education - \$50.
- e. Mr. Anthony B. Cristo, Assistant Professor of Economics - \$1,000.
- f. Mrs. Mary E. Cristo, Assistant Professor of Sociology - \$900.
- g. Miss Dianne Lee Davis, Instructor in Physical and Health Education - \$100.
- h. Miss Jane A. Farrell, Instructor in Home Economics - \$800.
- i. Miss Elisabeth L. Flynn, Associate Professor of Art - \$500.
- j. Miss Sandra E. Gustafson, Associate Professor of Physical and Health Education - \$1,000.
- k. Mrs. Phyllis W. Harriss, Assistant Professor of Physical and Health Education - \$100.
- l. Mr. Paul S. Hesselink, Assistant Professor of Music - \$200.
- m. Mr. Fillmer Hevener, Jr., Assistant Professor of English - \$1,000.
- n. Mr. Emeric T. Noone, Jr., Assistant Professor of Mathematics - \$800.
- o. Miss Pamela S. Oliver, Assistant Professor of Physical and Health Education - \$100.
- p. Mr. Pil-Yull Ra, Assistant Professor of Government - \$800.
- q. Mr. Paul G. Rouillard, Assistant Professor of Art - \$100.
- r. Miss Sarah L. Smith, Instructor in Physical and Health Education - \$150.
- s. Mr. Robert S. Thomas, Jr., Assistant Professor of Biology - \$1,000.
- t. Mr. Robert S. Wu, Assistant Professor of Mathematics - \$900.

15. The salaries for the Administrative Staff for the 1971-72 session as follows:

- a. Dr. Herbert R. Blackwell, Dean of the College - \$23,000.

b. Mr. John E. Carr, III, Administrative Assistant to the President, \$21,750.

c. Dr. Carolyn Wells, Assistant Dean of the College - \$20,000.

d. Dr. Ruth B. Wilson, Dean of Students - \$20,000.

e. Mr. T. Cullen Dalton, Director of Institutional Studies - \$17,000.

f. Mr. Jimmy H. Paul, Business Manager - \$17,000.

g. Mr. George R. Bristol, Director of Development - \$16,200.

h. Mr. Raymond Gilchrist, Registrar - \$16,100.

i. Dr. Mary A. Heintz, Associate Dean of Students - \$15,700.

j. Mr. William J. Peele, Counselor - \$15,300.

k. Mr. Charles E. Butler, Director of the Library - \$15,200.

l. Mrs. Martha H. LeSturgeon, Librarian - \$13,200.

m. Mrs. Frances D. Brooks, Associate Director of Admissions - \$12,300.

n. Mrs. Ruth Ann Wert, Librarian - \$10,200.

o. Mrs. Rebecca S. Laine, Librarian - \$10,100.

p. Mrs. Betty W. Spencer, Librarian - \$7,600 (3/4 time).

q. Mrs. Elizabeth S. Jones, Alumnae Secretary - \$7,300 (1/2 time).

r. Miss Margaret L. Nuckols, Assistant Dean of Students - \$7,500.

16. The list of faculty and salaries for 1971-72 as recommended by the Dean of the College in his report. (See "Addenda to Minutes of Meetings of the Board of Visitors" - Appendix A, May 7, 1971, pages 17-25.)

17. The termination of the contracts of the following members of the faculty at the end of the current session:

a. Mr. William M. Stukey, Instructor in Art.

b. Mr. William T. Duke, Instructor in History and Social Sciences.

18. One-year terminating contracts to the following members of the faculty:

a. Dr. Robert Bissell, Assistant Professor of Chemistry.

- b. Miss Elinor M. Douglass, Assistant Professor of English.
- c. Miss Pamela Sue Oliver, Assistant Professor of Physical and Health Education.
- d. Mr. Paul G. Rouillard, Assistant Professor of Art.
- e. Mr. Ben D. Sandidge, Assistant Professor of Foreign Languages.

19. The cancellation of the summer contract of Mr. William M. Stukey, Instructor in Art, if sufficient evidence is not presented by May 10, 1971, indicating that he has successfully completed the requirements for the master's degree at the University of Maryland.

20. A new major program in office administration in the Department of Business Education, beginning in September, 1971.

21. A new major program in the Department of Home Economics designed for the major who does not wish to enter the teaching profession, beginning in September, 1971.

22. Salary increases for 1971-72 for the following members of the faculty as indicated:

- a. Mr. Anthony B. Cristo - \$200, making a total salary of \$11,500.

- b. Mrs. Mary E. Cristo - \$100, making a total salary of \$10,500.

23. An adjustment in the salary of Dr. William L. Frank, Professor of English and Chairman of the Department, from \$21,000 for twelve months to \$18,500 for ten months.

24. The promotion of Dr. Carolyn Wells from Assistant Dean of the College to Associate Dean of the College.

25. The establishment on a part-time basis of the position of Assistant Dean of the College, this position to be filled by Dr. James C. Gussett, Associate Professor of Mathematics, at a salary of \$12,400 for 1971-72.

26. The rejection of the concept of guaranteed summer employment for a faculty member's final five years of service.

27. The establishment of the title of Professor Emeritus for each faculty member who retires after 25 years of service with the rank of Professor with the following retired faculty members receiving this title: Mr. M. Boyd Coyner, Miss Helen Draper, Dr. George Jeffers, Dr. Edgar Johnson, Mr. T. A. McCorkle, Dr. Gordon Moss, Dr. J. P. Wynne.

28. The adoption of the policy statement on student life. Two members of the Board voted "no" on the question of permitting alcohol on campus. (A copy of the policy statement is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix D - May 7, 1971.)

Report of the Vice President for Administration. Colonel Carr noted several changes regarding construction projects that had taken place since his report to the Board. These were:

Service Elevator. Approval had been received from the Attorney General for the service elevator.

Construction of Service Building and Equipment. The working drawings on the Service Building and equipment were submitted to the Division of Engineering on May 3, 1971.

Replace Roof on Hiner Building. Working drawings have been submitted to the Division of Engineering.

Renovation of Dining Hall. The working drawings are 90% complete as of May 6, 1971, and will be submitted to the Division of Engineering on June 5 rather than June 1. Even though the project is four months behind schedule, it is hoped that construction can begin September 1, 1971.

Architect's Rendering of the Physical Education Building. On motion duly made and seconded, the members of the Board approved as presented the rendering of the Physical and Health Education Building for submission to the State Art Commission.

Matters Presented by the Rector.

1. Mello Case. The Rector brought to the attention of the Board correspondence she had received from the mother of Miss Joette Mello, a student who had been suspended in February for violation of the Honor Code, regarding the case.

On motion duly made and seconded, the Board members indicated their approval of the manner in which Dr. Willett had handled Miss Mello's case and asked the Rector to so notify Mrs. Mello.

2. Mr. Ben D. Sandidge. The Board's attention was also called to a letter which the Rector had received from Mr. Ben D. Sandidge, Assistant Professor of Foreign Languages, in which he asked that action on the proposed phasing out of the German major at the College be deferred.

The members of the Board, on motion duly made and seconded, agreed not to defer action on this matter and approved the termination of the German major.

Comments by Dr. Willett.

1. Director of Public Relations. Dr. Willett announced that Mr. John Joseph Mitchell, currently employed at Stackpole Components Company, had been appointed Director of Public Relations as of July 1, 1971, replacing Mr. Thomas.

2. Future Dates. The Board members were asked to keep these dates in mind:

a. Visit of Governor and Budget Advisory Board to the Campus - May 19, 1971. It was agreed that Mr. King and Mr. Walker would represent the Board at this time.

b. Annual Meeting of the Board of Visitors - the afternoon of August 5, 1971, and the morning of August 6, 1971.



c. Faculty-Staff-Student Retreat - September 10, 1971, Longwood Estate. Dr. Willett urged as many of the Board members as possible to attend this retreat.

3. Future Meetings of the Board. The members of the Board were asked by Dr. Willett to communicate to him any thoughts they might have regarding future meetings of the Board, i. e., items to be discussed, change in format, additional information desired, etc.

Gifts to Mr. Powell. Gifts were presented to Mr. Powell in appreciation of his outstanding service during the time that he served as Rector of the Board.

The meeting was adjourned at 1:15 p. m.

Caroline E. Roberts  
Secretary  
(Mrs Philip A.)

LONGWOOD COLLEGE  
Farmville, Virginia

Report of the President  
to the  
Board of Visitors

May 7, 1971

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LONGWOOD COLLEGE  
Farmville, Virginia

Ladies and Gentlemen of the Board of Visitors:

I recommend approval of the following:

1. The revised statement of purpose of the College. (Pages 15 and 29.)
2. The fee for transcripts be set at \$2.00 for each one after the first, which is free, and 50¢ for each additional copy in any one request and the automobile registration fee be set at \$5.00 with a \$2.00 charge for a temporary sticker.
3. The promotion policy included in Dr. Blackwell's report. (Pages 15-16.)
4. The admittance of male day students at the upper division level. (Page 2.)
5. The "inflation factor" increases in capital outlay costs as recommended by the Division of Engineering and Colonel Carr. (Page 31.)
6. The proposals of Dr. Blackwell in regard to appointments, promotions, tenure, retirements, resignations, reallocation of positions, leaves of absence, summer grants, administrative and faculty salaries, terminating contracts, and new programs. (Pages 9-28.)
7. The rejection of the concept of guaranteed summer employment for a faculty member's final five years of service. (Page 2.)
8. The establishment of the title of Professor Emeritus for each faculty member who retires after 25 years of service with the rank of Professor. The following retired faculty members are eligible for this title: Mr. Boyd Coyner, Miss Helen Draper, Dr. George Jeffers, Dr. Edgar Johnson, Mr. T. A. McCorkle, Dr. Gordon Moss, Dr. J. P. Wynne.
9. The adoption of the policy statement on student life. (Pages 4-5.)

Respectfully submitted,

Henry I. Willett, Jr.  
President

April 30, 1971

## Explanatory Notes in Regard to the Recommendations of the President

### No. 4 - Male Day Students

We are recommending the admission of male day students at the upper division (junior level) after a careful study extending over a year in duration. During this time, we have sought and received the concurrence of the following groups in this recommendation: the Administrative Staff, Faculty Advisory Committee, Student Government officers, Alumnae, Hampden-Sydney officials, Southside Community College officials, and all area legislators.

We feel that this move will demonstrate positive action on Longwood's part in cooperating in achieving the State's goal of providing higher education within commuting distance of all of its citizens.

### No. 7 - Guaranteed Summer Employment During the Five Years Prior to Retirement

Some months ago, we received a request from a single faculty member to determine whether it was possible to guarantee summer employment for the final five years of service. The faculty member's interest in this centers around the State retirement formula which is based upon the average salary for the highest five years of employment. Since the last five years would normally be the highest, and since summer employment would increase the annual compensation, the faculty member felt that this would have a fairly significant impact upon her eventual retirement income.

In regard to all of these points, I would agree. At the same time, however, I believe that it is in the best interest of the College that such employment not be guaranteed. Consultation with staff and faculty leaders has revealed a number of strong doubts as to the advisability of such a program. In a number of instances, the persons involved would not be those who we would want to teach summer school either on the basis of personal qualities or simply because they might not be qualified to teach the courses that we need to offer. More importantly, it was noted that the guarantee of these positions over a long period of time would severely lessen flexibility in terms of course offerings and would have an adverse effect on the employment of other summer school personnel. It would also have the effect of obligating the College over a rather substantial period of time. Longwood is almost unique in its current program of guaranteeing summer employment once a summer contract is issued, generally in December or January.

I feel that we have gone as far as we can in this regard and, therefore, recommend that we not adopt the suggested policy.

No. 9 - Policy Statement on Student Life

I am recommending the adoption of a general policy statement relating to a number of student policies, one of which is the proposal regarding alcohol. The specific recommendations of Legislative Board in regard to the alcohol policy are attached. These have been reviewed in terms of legality and have been passed upon by the Administrative Staff. This question, of course, is one to which we will want to give complete attention at the meeting on Friday.

## Policy Statement on Student Life

The Board of Visitors of Longwood College at its quarterly meeting held on May 7, 1971, has reviewed a number of College policies relating to student life. The Board directs that the following policy statement, adopted at that meeting, be made available to all segments of the College community.

- I. In compliance with a request of the General Assembly of Virginia to review policies relating to visitation in college dormitory rooms, the Board wishes to formally endorse Senate Joint Resolution No. 24 commonly known as the Bateman Resolution. In essence, this resolution states, "the General Assembly hereby advises the presidents and governing boards of all State-supported institutions of higher learning that any policy which permits the visitation of students of the opposite sex in college dormitory bedrooms without proper regulation, control and supervision, and without the prior consent of the parents of any student under twenty-one years of age, is contrary to the public policy of the Commonwealth, inimical to the standards of morality, public decency and decorum which are indispensable for a stable, well-ordered society."

Longwood's policy conformed with the particular resolution at the time of its passage and will continue to do so.

- II. The Board of Visitors reaffirms its strong opposition to any narcotics on campus and notes that violators of the policy contained in the Student Handbook with reference to narcotics will continue to be dealt with severely. The Board of Visitors wishes to commend the Dean of Students' office for the programs which it has initiated in the area of drug education and calls upon this office to continue and to expand such efforts.
- III. While wishing to make perfectly clear that the Board of Visitors does not endorse the use of alcoholic beverages, the Board accepts the recommendation from the Legislative Board of Student Government which would permit some utilization of alcohol on campus strictly in compliance with the laws of Virginia.
- IV. The Board of Visitors endorses the letter of the President to the Legislative and Publications Boards of the student body requesting

the development of a code of ethics for all campus publications and directs that such a code be made available to the President and his staff and the Board of Visitors for review prior to the August Board meeting.

- V. The Board of Visitors wishes to commend the student body generally and the student leadership particularly for the manner in which students have sought change in campus regulations. Such efforts by Longwood students have been directed through well established and proper channels and the Board wishes to note publicly its approval for such procedures.



## Legislative Board's Proposed Revised Rules on Drinking

### I. Alcohol Rules and Regulations

#### A. College Rules

The following regulations were agreed upon by both the Executive Cabinet of the Student Government Association and the administration of the College:

1. Individual residence hall rooms will be the ONLY areas on the campus considered private and, therefore, are the only areas where alcoholic beverages may be stored and/or consumed. Hallways, parlors, recreation rooms, sorority chapter rooms, and kitchens are not included in the definition of residence hall rooms. (Storage is permitted in the dormitory refrigerators.)
2. Only 3.2 beer will be allowed in Freshman rooms.
3. During "Open House", a residence hall, including individual rooms, will be considered a public area, and alcoholic beverages may not be consumed - either by students or their guests.
4. Guests of students or the College are obliged to abide by all College regulations.
5. Beer will be sold at the Club House on Longwood Estate to be consumed only on the premises, and only beer purchased there may be consumed. The staff at the Club House reserves the right to ask for identification. Anyone violating the regulations will be asked to leave the premises.

#### B. State Laws

Any intoxication or consumption of alcoholic beverages in public violates the Virginia State law and the acceptable standards of student conduct at Longwood College. Intoxication shall be defined as behavior which is offensive, disruptive, destructive, or which renders a student unable to sign in and get to her room without assistance. Possession and consumption of alcoholic beverages on the Longwood Campus must be in compliance with applicable laws of the Commonwealth of Virginia. Infractions will be referred to Residence Board, Judicial Board, or the

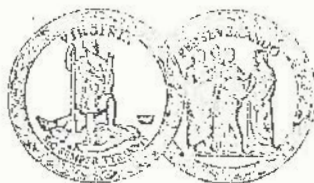
Administration of the College, depending on the severity of the violation. Serious offenses may result in suspension or expulsion. In summary, Virginia law specifies the following:

1. The prohibition of liquor, wine, and beer for all those beneath the age of 21. (3.2 beer is permitted for ages 18 to 21.)
2. Virginia law precludes the consumption of alcoholic beverages in unlicensed public places.
3. Virginia law requires that alcoholic beverages which are being transported, or are in one's possession, in public shall be concealed from view.

#### C. Penalties

1. In residence halls, excessive noise or any other activity which infringes upon the rights of others as a result of consumption of alcoholic beverages will be dealt with by Residence Board. Penalties will include campus or social probation. Repeated violations will be referred to Judicial Board.
2. Any students not abiding by state laws, including the law regarding aiding and abetting those under legal age, will be dealt with by Judicial Board. Penalties will include campus, social probation, suspension, expulsion, or prosecution by law enforcement officials.

## COMMONWEALTH OF VIRGINIA



HERBERT H. BATEMAN  
27TH SENATORIAL DISTRICT  
NEWPORT NEWS  
P. O. BOX 78  
NEWPORT NEWS, VIRGINIA 23607

## COMMITTEE ASSIGNMENTS:

FINANCE  
COURTS OF JUSTICE  
FISH AND GAME  
ENROLLED BILLS

## SENATE

April 23, 1971

Dr. Henry I. Willett, Jr., President  
Longwood College  
Farmville, Virginia 23901

Dear Dr. Willett:

Before catching a plane for Washington, I do want to respond to your letter of April 21st.

First, let me thank you for your interest in S.J.R. 24 and I certainly appreciate your support for it as manifested by your intention to recommend to your Board of Visitors that it formally endorse the resolution.

With reference to your present policy, and whether or not they contravene the resolution, I feel that they clearly do not. I made a definite effort in drafting the resolution to avoid any blanket condemnation of any open visitation in dormitory bedrooms. The language intent and purpose of the resolution was to deplore unrestricted and unregulated visitation for extended periods of time and behind closed doors.

As soon as the log-jam of professional and legislative matters in my office is broken, I will seek an opportunity to communicate further with you on this and other matters of interest.

Very truly yours,

Herbert H. Bateman

jba

## SENATE JOINT RESOLUTION NO. 24

1 *Expressing the sense of the General Assembly regarding preservation*  
2 *of moral values at State-supported institutions of higher learning.*

3

4

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Offered February 12, 1971

5

6 Patrons—Messrs. Bateman, Burruss, Turk, Barnes, Rawlings, Stone, Long,  
7 Gray, Willey and Edward L. Breeden, Jr.

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Referred to the Committee on Rules

10

11 Whereas, the Commonwealth of Virginia because of the importance  
12 of an opportunity for its citizens, and especially its young people, to  
13 obtain an education beyond the secondary school level, has established,  
14 operates institutions of higher learning and expends millions of dollars  
15 each year for institutions of higher education all in the best interest of the  
16 Commonwealth and its citizens; and

17 Whereas, the nature and quality of the educational programs of  
18 these State-supported institutions is of paramount concern to the people  
19 of Virginia and to the General Assembly; and

20 Whereas, the people will be disinclined to support higher education  
21 if State-supported institutions of higher learning do not promulgate and  
22 enforce sound rules and regulations which are consistent with the moral  
23 values of the people of Virginia; and

24 Whereas, it is of vital concern to the people of Virginia and to the  
25 well-being of public morals and decency that the educational programs of  
26 State-supported institutions of higher learning be carried on in an atmos-  
27 phere and under rules and regulations governing the conduct of students  
28 which are in keeping with the moral precepts and rules of law which are a  
29 part of the moral and spiritual heritage of this Commonwealth from which  
30 we would depart at our peril; and

31 Whereas, the administration and governing boards of a number of  
32 colleges and universities in this country have seen fit to promulgate rules,  
33 regulations and policies which create, sanction and condone co-educational  
34 dormitory units, wherein students of the opposite sex are known to fre-  
35 quently, if not regularly, cohabit; and

36 Whereas, a number of State-supported institutions of higher education  
37 in this Commonwealth permit students of the opposite sex to visit one

## Senate Joint Resolution No. 24 2

1 another in the bedrooms of college dormitories without any meaningful  
2 restrictions, regulations, supervision or control; and

3       Whereas, at certain State-supported institutions of higher learning  
4 this practice, in the absence of proper regulations, restrictions and super-  
5 vision has led to an increasing pattern of promiscuous relationships,  
6 contrary to declared standards of public morality and contravening the  
7 public policy of this Commonwealth; and

8       Whereas, policies which permit commingling of unmarried men and  
9 women in dormitory bedrooms without meaningful regulation, restriction,  
10 or supervision have led to tragic occurrences in the lives of students, and  
11 have in addition, destroyed the privacy and freedom of movement and  
12 expression of those students who do not entertain guests of the opposite  
13 sex in their dormitory bedrooms, and are detrimental to the maintenance  
14 of security in the dormitories of State-supported institutions of higher  
15 learning; now, therefore, be it

16       Resolved by the Senate of Virginia, the House of Delegates concurring,  
17 That the General Assembly hereby advises the presidents and governing  
18 boards of all State-supported institutions of higher learning that any  
19 policy which permits the visitation of students of the opposite sex in  
20 college dormitory bedrooms without proper regulation, control and super-  
21 vision, and without the prior consent of the parents of any student under  
22 twenty-one years of age, is contrary to the public policy of the Common-  
23 wealth, inimical to the standards of morality, public decency and decorum  
24 which are indispensable for a stable, well-ordered society; and

25       Be it further Resolved, That the presidents and governing boards  
26 of all State-supported institutions of higher learning be furnished a copy  
27 of this resolution, by the Clerk of the Senate, and be asked to review the  
28 policies of their respective institutions with regard to these matters, and  
29 where necessary to develop policies, rules and regulations relating thereto,  
30 which will not offend or contravene the public policy and standards of  
31 public morality which are reasserted and reaffirmed herein.

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OFFICE OF THE DEAN OF THE COLLEGE

I. New Faculty Appointments

- A. \*Mrs. Harriet C. Beck, Instructor in the Campus School (fourth grade), at a salary of \$8,500 for the academic year 1971-72. This appointment fills the vacancy created by the resignation of Mrs. Margaret D. Bailey.

Mrs. Beck received the B.S. degree from Towson State College and at the present time is working toward the master's degree at Longwood. She has taught in the public schools of Baltimore County, Maryland, Hammonton, New Jersey; and the counties of Appomattox and Charlotte in Virginia.

- B. \*Mr. David Robert Blevins, Assistant Professor of Education, at an annual salary of \$9,600. This appointment fills a new position created by the Board of Visitors in February.

Mr. Blevins has the B.S. degree from Madison College and the M.Ed. degree from the University of Virginia, where he expects to receive the D.Ed. degree in June, 1972. All work for the doctorate has been completed with the exception of the dissertation. Mr. Blevins taught for six years in the public schools of Fairfax County and has been a supervisor of undergraduate student teachers and graduate interns at the University of Virginia during the present school year.

- C. Mrs. Mary Wallace Elmore, Instructor in the Campus School (first grade), at an annual salary of \$8,200. This appointment fills the vacancy created by the resignation of Mrs. Barbara W. Burton.

Mrs. Elmore received the B.A. degree from Birmingham-Southern College, has completed graduate work at the University of Alabama and at the present time is pursuing the master's degree at Longwood College. Her background of teaching experience includes first-grade assignments in the public schools of Brevard County, Florida; Joelton, Tennessee; and Birmingham, Alabama. She is presently employed by the Prince Edward County School Board.

\*It has been necessary to offer these persons salaries higher than the beginning scales for the respective rank due to competition as well as to compensate them for their training and experience,

- D. \*Miss Marilyn Hatch, Assistant Professor of Biology, at an annual salary of \$9,800. This appointment fills a new position.

Miss Hatch received the B. S. degree from Longwood College, the M. A. degree from Indiana University and anticipates receiving the Ph. D. degree from the Medical College of Virginia by September 1, 1971. She has taught in the public schools of Fairfax County and has had 5 years' teaching experience at the University of North Carolina at Charlotte, and George Mason College.

- E. \*Mr. Gary D. Parsons, Assistant Professor in the Campus School (mathematics and science in the sixth and seventh grades and coordinator of the physical education program), at a salary of \$11,000 for 11 months. This appointment fills the vacancy created by the resignation of Mrs. Anne C. Lund.

Mr. Parsons received his master's degree from Old Dominion University. His background of experience includes 5 years of teaching in the public schools of Virginia Beach.

- F. \*Mr. Edward D. Smith, Assistant Professor of Psychology, at an annual salary of \$11,000. This appointment fills the position to be reallocated from English to Education.

Mr. Smith received the B. A. degree from Heidelberg College in Ohio; the M. A. degree from the University of Hawaii; and expects to receive the Ph. D. degree from Kent State University in June, 1971. He has taught at Frederick College in Portsmouth for two years.

## II. Promotions in Faculty Rank

The following are recommended for promotion as indicated by their department chairmen, and I concur.

- A. Mrs. Nancy D. Anderson, from Instructor to Assistant Professor of Speech & Dramatic Arts
- B. Mrs. Phyllis M. Groneweg, from Instructor to Assistant Professor in the Campus School

\*It has been necessary to offer these persons salaries higher than the beginning scales for the respective rank due to competition as well as to compensate them for their training and experience.

- C. Mr. Louis R. Fawcett, Jr., from Assistant Professor to Associate Professor of Natural Sciences
- D. Miss Elisabeth L. Flynn, from Assistant Professor to Associate Professor of Art
- E. Dr. Mark G. Weatherly, from Assistant Professor to Associate Professor of Education

### III. Tenure

The following have met the requirements and, upon the recommendation of their department chairmen, should be considered for tenure at this time.

- A. Dr. Robert Lee Banton, Associate Professor of Education
- B. Mr. John A. Hardy, III, Assistant Professor of Natural Sciences
- C. Dr. L. E. Kent, Associate Professor of Education
- D. Dr. Jung B. Ra, Associate Professor of Education
- E. Mr. Donald C. Stuart, III, Assistant Professor of English

### IV. Retirements

- A. Miss Kate G. Trent, Associate Professor of Education, is retiring after 24 years' service at Longwood, effective June, 1971. Miss Trent has reached the maximum age to be retained in State employment.
- B. Mrs. Frances W. Gee, Assistant Professor of Home Economics, is retiring after 15 years' service.

### V. Resignations

The faculty listed below have indicated that they do not plan to return to Longwood College in the fall of 1971.

- A. Mrs. Margaret D. Bailey, Assistant Professor in the Campus School
- B. Mrs. Adele T. Barrett, Assistant Professor in the Campus School
- C. Mrs. Barbara W. Burton, Instructor in the Campus School
- D. Mrs. Barbara C. Heavilin, Instructor in English
- E. Mrs. Anne C. Lund, Instructor in the Campus School
- F. Miss Sherry Potts, Director of Art in the Campus School



## VI. Reallocation of Positions

The position in English currently held by Mrs. Barbara C. Heavilin should be reallocated to the Department of Education, and the position in Government presently held by Mr. William T. Duke should be reallocated to the Department of Music.

## VII. Leaves of Absence

The following persons have requested leaves of absence during the 1971-72 session for the purpose of continuing study toward advanced degrees. I recommend that the leaves be approved, with half-pay as indicated.

- A. Mrs. Gail O. Beaumont, Assistant Professor of English, \$4,600. Mrs. Beaumont is working toward the Ph.D. in English with an emphasis on Far Eastern literature and culture, at the University of Virginia.
- B. Mr. John A. Hardy, III, Assistant Professor of Chemistry, \$5,400. Mr. Hardy is working toward the Ph.D. degree in biological sciences at the Medical College of Virginia.
- C. Mr. Emeric T. Noone, Jr., Assistant Professor of Mathematics, \$4,700. Mr. Noone will continue work toward the Ph.D. degree at the University of Southern Mississippi.

## VIII. Summer Grants-in-aid

I request approval of the following persons for grants-in-aid for summer study.

A.	Miss Nancy Ann Andrews, Assistant Prof. Health & P. E.	\$	900
B.	Mrs. Gail O. Beaumont, Assistant Prof. English		800
C.	Mrs. Sandra A. Bollinger, Instructor Mathematics		800
D.	Miss Sally C. Bush, Assistant Prof. Health & P. E.		50
E.	Mr. Anthony B. Cristo, Assistant Prof. Economics		1,000
F.	Mrs. Mary E. Cristo, Assistant Prof. Sociology		900
G.	Miss Dianne Lee Davis, Instructor Health & P. E.		100
H.	Miss Jane A. Farrell, Instructor Home Economics		800
I.	Miss Elisabeth L. Flynn, Associate Prof. Art		500
J.	Miss Sandra E. Gustafson, Associate Prof. Health & P. E.		1,000
K.	Mrs. Phyllis W. Harriss, Assistant Prof. Health & P. E.		100

L.	Mr. Paul S. Hesselink, Assistant Prof. Music	\$ 200
M.	Mr. Fillmer Hevener, Jr., Assistant Prof. English	1,000
N.	Mr. Emeric T. Noone, Jr., Assistant Prof. Mathematics	800
O.	Miss Pamela S. Oliver, Assistant Prof. Health & P. E.	100
P.	Mr. Pil-Yull Ra, Assistant Prof. Government	800
Q.	Mr. Paul G. Rouillard, Assistant Prof. Art	100
R.	Miss Sarah L. Smith, Instructor Health & P. E.	150
S.	Mr. Robert B. Thomas, Jr., Assistant Prof. Biology	1,000
T.	Mr. Robert S. Wu, Assistant Prof. Mathematics	900

#### VIII. Administrative Staff Salaries

Administrative staff salaries as follows are submitted for approval:

Dr. Herbert R. Blackwell, Dean of the College	\$23,000
Mr. John E. Carr, III, Administrative Assistant to the President	21,750
Dr. Carolyn Wells, Assistant Dean of the College	20,000
Dr. Ruth B. Wilson, Dean of Students	20,000
Mr. T. Cullen Dalton, Director of Institutional Studies	17,000
Mr. Jimmy H. Paul, Business Manager	17,000
Mr. George R. Bristol, Director of Development	16,200
Mr. Raymond Gilchrist, Registrar	16,100
Dr. Mary A. Heintz, Associate Dean of Students	15,700
Mr. William J. Peele, Counselor	15,300
Mr. Charles E. Butler, Director of the Library	15,200
Mrs. Martha H. LeSturgeon, Librarian	13,200
Mrs. Frances D. Brooks, Associate Director of Admissions	12,300
Mrs. Ruth Ann Wert, Librarian	10,200
Mrs. Rebecca S. Laine, Librarian	10,100
Mrs. Betty W. Spencer, Librarian	7,600 (3/4 time)
Mrs. Elizabeth S. Jones, Alumnae Secretary	7,300 (1/2 time)
Miss Margaret L. Nuckols, Assistant Dean of Students	7,500

#### IX. Faculty and Salaries for 1971-72

Attached is a list of faculty and salaries for 1971-72. I recommend that they be approved as indicated.

## X. Terminating Contracts

Two members of the faculty were notified in writing that their contracts would not be renewed at the close of the current academic year. Mr. William Stukey was informed that our program in art education would be better served by hiring another instructor with more experience and qualifications. Mr. William T. Duke was informed that we must eliminate several of our present offerings in government in order to provide required courses in other academic disciplines.

One-year terminating contracts were offered to five faculty for reasons indicated. They are:

- A. Dr. Robert Bissell, Assistant Professor of Chemistry, whose teaching presentation has not been properly oriented to the academic abilities of our students.
- B. Miss Elinor M. Douglass, Assistant Professor of English, who will reach retirement age during the 1971-72 session.
- C. Miss Pamela Sue Oliver, Assistant Professor of Physical and Health Education, who has not advanced sufficiently beyond the master's degree and the present make-up of the department is such that an additional doctoral degree holder is needed.
- D. Mr. Paul G. Rouillard, Assistant Professor of Art, whose lack of sufficient professional advancement during the time he has been employed at Longwood College prompted this action.
- E. Mr. Ben D. Sandidge, Assistant Professor of Foreign Languages, because serious consideration must be given during the coming year to the phasing out of our major in German.

## XI. Program in Office Administration (Appendix A)

We plan to initiate a new major program in office administration next September. This will be a 4-year program leading to a B.S. degree in business. The development of this program satisfies a need on our campus to serve our students who wish a business major in order to pursue careers other than teaching. I request approval of this program.

XII. Program in Home Economics

We plan to initiate a new major program in home economics next September. This program will be designed for the student who would like to major in home economics without entering the teaching profession. I recommend approval of this program.

XIII. Statement of Purpose (Appendix B)

The Curriculum Committee has drafted a statement of purpose for Longwood College which was accepted by the faculty at its meeting on April 5, 1971, pending approval by the Academic Policies Committee. The statement was approved, after slight modification, by this committee. The new statement is not intended in any way to reflect a de-emphasis of any teaching program. Rather, it is intended to emphasize Longwood's commitment to all of its students, whether they are in teacher education or in another phase of our total academic program.

XIV. The State Faculty Senate

A State Faculty Senate has been formed, consisting of representatives of the different public and private colleges in the state. The stated purpose of this group is to provide a forum for faculty voices to be heard on issues that apply to higher education. Since so many other institutions have sent representatives to this group, our feeling has been that we, too, ought to be represented. Therefore, our faculty voted to seek membership and elected Dr. James Gussett as its representative.

XV. Promotional Policy

The faculty voted to adopt the report of the Ad Hoc Committee on the Formulation of Policy for Promotion, with one modification. The recommendation of the committee is as follows:

1. that the present criteria for promotion, adopted by the Faculty and outlined in the Handbook, should be retained and uniformly applied, with the following modifications:
  - a. that a wider degree of latitude in salary spread should obtain within each rank
  - b. that a recognized differentiation be made between salary increase and promotion in rank

- (1) that teaching effectiveness and institutional activity (items one and four in the present criteria) normally be rewarded by a salary increase
  - (2) that continued academic training and significant professional activity and achievement normally be rewarded by promotion in rank
2. that the criteria as presently established for promotion in rank be considered the minimal requirements.
  3. that all the chairmen of the departments (as differentiated from the Committee on Academic Policies) review all recommendations for promotions in rank, and recommend their action to the Dean. The individual Chairman would present his recommendations for promotions within his department to this group. The Dean would similarly present the name of an individual Chairman under consideration for promotion, that Chairman not being present.

An amendment was made that in Recommendation No. 2, pertaining to standards for promotion or appointment to the rank of Associate Professor, the word or be eliminated in the phrase "toward the doctorate and/or been granted", so that the recommendation would read: "The candidate shall (1) hold the doctor's degree or the highest degree appropriate to his field, or shall have completed all course work toward the doctorate and been granted admission to candidacy."

XVI. Report of the Registrar

The report of the Registrar is attached.

Submitted by,

Herbert R. Blackwell  
Dean of the College

April 30, 1971

## FACULTY, 1971-72

<u>Professors</u>	<u>Department</u>	<u>Salary 1970-71</u>	<u>Salary 1971-72</u>
Dr. Blanche C. Badger	Mathematics	\$15,400	\$16,200
Miss Virginia E. Bedford	Art	14,500	15,200
Dr. Alexander V. Berkis	History	13,100	14,100
Dr. Janet L. Bingner	Psychology	13,800	14,600
Dr. Frances R. Brown	English	12,900	13,800
Dr. Robert T. Brumfield	Natural Sciences	15,700	16,000
Dr. William L. Frank, Chr.	English	17,300	21,000
Mr. Foster B. Gresham	English	14,700	15,400
Mrs. Nell H. Griffin, Chr.	Home Economics	14,800	15,600
Dr. Alton M. Harvill, Jr.	Natural Sciences	12,700	12,700
Dr. James M. Helms	History	13,300	14,000
Dr. Leta J. Holman	Natural Sciences	13,200	13,900
Dr. Charlotte S. Hooker	English	13,500	14,200
Dr. Elizabeth B. Jackson	Natural Sciences	14,700	15,400
Dr. Charles F. Lane, Chr.	History & Social Sciences	17,350	22,000
Dr. Patton Lockwood, Chr.	Speech & Dramatic Arts	13,700	14,400
Dr. John W. Molnar, Chr.	Music	16,500	17,300
Dr. Shirley M. O'Neil, Chr.	Physical and Health Education	14,800	18,000
Dr. Charles H. Patterson, Jr. Chr.	Education	17,400	22,000
Dr. Marvin W. Scott, Chr.	Natural Sciences	15,400	19,000

Dr. Maurice P. Sneller, Jr.	History		\$13,400	\$14,200
Dr. William J. Sowder	English		14,000	14,700
Dr. Rosemary Sprague	English		15,000	16,000
Dr. Floyd F. Swertfeger	Education		16,100	16,900
24 Professors				<u>\$386,600</u>

Associate Professors

Miss Merry L. Allen	Mathematics	(1/4)	2,700	11,400
Mr. John M. Austin	Natural Sciences		10,400	11,000
Dr. Robert Lee Banton, III	Education		12,000	12,600
Dr. Billy S. Batts	Natural Sciences		11,700	12,700
Miss Barbara L. Bishop, Chr.	Art		11,800	* 12,700
Dr. Beatrice Bland	Education		11,700	12,300
Mr. Robert R. Blasch	Music		10,500	* 11,100
Mrs. Eleanor W. Bobbitt	Physical and Health Education		11,300	* 12,000
Dr. Betty A. Bowman	Physical and Health Education		12,100	13,000
Dr. David A. Breil	Natural Sciences		12,100	13,100
Dr. Sandra D. Breil	Natural Sciences		11,900	12,700
Miss Emily L. Clark	Music		13,600	14,200
Dr. Robert E. Coleberd, Jr.	Economics		12,000	12,600

\*This figure to be increased by \$500 if requirements for the doctorate are completed by September 1, 1971.

Mrs. Kathleen G. Cover	Sociology	\$13,000	\$13,800
Dr. Edith W. Daubner	Education	13,000	13,700
Mr. Edward V. Daubner	Education	12,300	13,000
Dr. Charles J. DeWitt	Education	11,450	12,000
Mr. George P. Elliott	Education	10,400	11,000
Dr. Anita B. Ernouf	Foreign Languages	11,600	12,200
Dr. Elizabeth W. Etheridge	History	12,000	12,600
Mr. Louis R. Fawcett, Jr.	Natural Sciences	10,400	* 10,900
Miss Elisabeth L. Flynn	Art	11,200	12,300
Dr. Robert D. Gibbons	Education	13,000	13,700
Dr. Janice D. Glascock, Act. Chr.	Foreign Languages	12,400	13,100
Dr. James C. Gussett	Mathematics	10,700	11,400
Miss Sandra E. Gustafson	Physical and Health Education	11,500	12,100
Mr. L. Marshall Hall, Jr.	History	11,500	* 12,100
Mr. Darrell G. Harbaum	Music	10,400	10,900
Dr. Richard L. Heinemann	Natural Sciences	12,100	12,800
Dr. Linwood E. Kent	Education	12,200	13,000
Dr. Louis Kovacs	Education	13,100	13,700
Mr. Willard G. Leeper, Act. Chr.	Business Education	12,400	13,000
Dr. Robert H. Lehman	Natural Sciences	11,200	12,200
Miss Nancy V. Leitch	Art	10,400	11,000

\*This figure to be increased by \$500 if requirements for the doctorate are completed by September 1, 1971.



Mrs. Janice S. Lemen	Art	\$13,800	\$14,500
Dr. Freda S. McCombs	Natural Sciences	11,300	12,100
Mr. James K. McCombs	Music	11,400	12,100
Mr. Norman O. Myers	Business Education	12,900	13,500
Dr. Jung B. Ra	Education	11,500	12,100
Dr. Lois J. Reid	Mathematics	12,800	13,500
Mr. Gary W. Rosecrans	Education	10,650	* 11,200
Miss Annie Lee Ross	Art	12,500	13,100
Mr. Earl A. Rubley	History & Social Sciences	11,500	12,000
Mrs. Helen B. Savage	Philosophy	10,900	11,400
Dr. Maria C. Silveira	Foreign Languages	10,200	11,200
Dr. Barbara B. Smith	Physical and Health Education	12,000	13,100
Dr. Ruth S. Taliaferro	Business Education	11,500	11,800
Dr. Alexander L. Theroux	English	(1/2) 6,250	13,100
Mr. Edwin H. Vassar	Education	14,500	18,000
Dr. Mark G. Weatherly	Education	12,000	12,600
50 Associate Professors			\$627,100

Assistant Professors

Miss Norma J. Abbott	Mathematics	9,200	9,800
Mrs. Nancy D. Anderson	Speech & Dramatic Arts	8,500	9,200

\*This figure to be increased by \$500 if requirements for the doctorate are completed by September 1, 1971.

Miss Nancy A. Andrews	Physical and Health Education	\$ 4,825	\$10,200
Mr. Gene L. Barham	Education	11,500	12,000
Dr. Robert Bissell	Chemistry	11,600	11,900
Mr. David R. Blevins	Education		9,600
Miss Pauline V. Boehm	Music	10,850	11,400
Mrs. Sandra A. Bollinger	Mathematics	8,250	8,800
Mr. Thomas P. Burke, Jr.	History	10,400	10,900
Miss Sally C. Bush	Physical and Health Education	8,600	9,100
Miss Carolyn R. Callaway	Physical and Health Education	8,600	9,100
Mr. Richard T. Couture	History	9,900	10,400
Miss Carolyn M. Craft	English	10,300	* 11,000
Mr. Anthony B. Cristo	History & Social Sciences	10,750	11,300
Mrs. Mary E. Cristo	History & Social Sciences	9,900	10,400
Mr. James W. Crowl	History	9,000 (1/2)	4,750
Mr. James W. Curley	Natural Sciences	9,800	10,300
Mr. Irving B. Dent	History & Social Sciences	8,800	9,300
Miss Elinor M. Douglass	English	9,400	10,000
Dr. Thomas H. Ely	Natural Sciences	11,000	11,600
Miss Jane A. Farrell	Home Economics	8,600	9,200

\*This figure to be increased by \$500 if requirements for the doctorate are completed by September 1, 1971.

Miss Judith A. Fath	Physical and Health Education		\$ 8,600	\$ 9,200
Mr. Richard K. Fletcher, Jr.	Natural Sciences		10,350	* 10,900
Dr. M. Bruce Glascock	History		11,700	12,300
Mrs. Frances N. Hamlett	Business Education		9,000	9,500
Mrs. Phyllis W. Harriss	Physical and Health Education		9,400	9,800
Miss Marilyn Hatch	Natural Sciences			9,800
Mr. Fred P. Herndon	English		8,500	9,000
Mr. Paul S. Hesselink	Music		8,800	9,400
Mr. Fillmer Hevener, Jr.	English	(1/2)	5,200	11,000
Miss Emilie C. Holladay	Mathematics		10,350	10,900
Dr. Cathleen Hosey	English		11,000	11,600
Miss Anne H. Huffman	Physical and Health Education		8,500	8,900
Mrs. Lee K. Kovacs	Education		10,000	10,500
Mr. Joseph J. Law	Natural Sciences		11,000	12,000
Mr. Patton H. McGinley	Natural Sciences	(1/4)	2,650	11,700
Mrs. Josephine H. Magnifico	Mathematics		11,200	11,800
Miss Susan H. May	English	(3/4)	7,410	* 12,000
Mr. Wayne K. Meshejian	Natural Sciences		9,300	9,800
Mr. Gilbert J. Millar	History		11,250	11,800
Miss Frieda E. Myers	Music		10,350	10,900

\*This figure to be increased by \$500 if requirements for the doctorate are completed by September 1, 1971.

Dr. Johnny M. Narkinsky	Foreign Languages	\$11,600	\$12,200
Mr. Sam S. Narkinsky	Mathematics	10,150	10,700
Mr. Wayne K. Nunn	Foreign Languages	10,300	10,800
Miss Pamela S. Oliver	Physical and Health Education	8,500	8,800
Mrs. Cada R. Parrish	Mathematics	9,750	10,300
Mr. Jefferson L. Pemberton, III	Education		10,500
Mr. Pil-yull Ra	Government	8,800	9,200
Mr. Paul G. Rouillard	Art	9,200	9,500
Mr. Ben D. Sandidge	Foreign Languages	9,600	10,000
Mr. Edward D. Smith	Education		11,000
Miss Jean C. Smith	Physical and Health Education	8,500	9,000
Mr. Harvey L. Sneideman	Speech & Dramatic Arts	9,900	10,400
Dr. Jo Leslie Sneller	English	10,400	11,300
Mr. Homer L. Springer, Jr.	Art	9,000	9,600
Mr. Donald C. Stuart, III	English	10,500	11,000
Mr. Robert B. Thomas, Jr.	Natural Sciences	10,000	11,000
Dr. Wayne H. Tinnell	Natural Sciences	11,500	12,500
Mr. David C. Vest	English	10,500	11,000
Mrs. Phyllis G. Wacker	Education	(1/2) 4,825	(1/2) 5,100
Mr. Randall J. Webb	Mathematics		* 10,500
Mrs. Mary J. Woodburn	Education	(1/2) 4,250	(1/2) 4,700

\*This figure to be increased by \$500 if requirements for the doctorate are completed by September 1, 1971.

Mr. Robert J. Woodburn	Speech & Dramatic Arts	8,900	9,650
Mr. Robert S. Wu	Mathematics	9,600	10,100
Mr. Douglas M. Young	Speech & Dramatic Arts	9,500	10,000
65 Assistant Professors			\$661,900

Instructors

Miss Dianne L. Davis	Physical and Health Education	8,500	8,900
Miss E. June Glass	Mathematics	8,000	8,500
Miss S. Rebecca Raburn	Home Economics	8,200	8,750
Miss Sarah Lynn Smith	Physical and Health Education	8,250	8,900
Mrs. Sandra Snyder Brooks	Foreign Languages	8,500	8,900
Mr. George C. Stonikinis	Sociology	8,000	8,500
Mrs. Camille C. Tinnell	English	8,150	8,700
Miss Marilyn A. Watts	Home Economics	8,250	8,800
Mr. R. Allen Wier	English	8,100	8,600
9 Instructors			<hr/> \$78,550

148 Faculty (people)

\$1,754,150

Campus School Faculty

Mrs. Louise B. Harris (Asst. Pro.)	Kindergarten	10,750	11,300
Mrs. Mary W. Elmore (Instr.)	First Grade		8,200
Mrs. Phyllis M. Groneweg (Asst.)	Third Grade	9,000	9,500

Mrs. Harriet C. Beck (Instr.)	Fourth Grade		8,500
Mrs. Cleo W. Buchanan (Instr.)	Fifth Grade	8,000	9,000
Mr. Derwood F. Guthrie (Asst.)	Sixth Grade	10,000	11,000
Mr. Gary D. Parsons (Asst.)	Seventh Grade		11,000
Unfilled	Second Grade		
Unfilled	Director of Art		
Dr. E. Lee Land (Professor)	Director of Campus School	16,700	18,200
Mr. W. B. Montgomery (Asst.)	Music & Assistant Director	11,700	15,100
Miss Teresa G. Poston (Asst.)	Librarian	12,500	13,400

## NEW PROGRAM PROPOSAL

## UNDERGRADUATE OFFICE ADMINISTRATION

Students at Longwood College who wish to major in business are currently restricted to a program leading to the degree of Bachelor of Science in Business Education. Undergraduates wishing to major in business for the purpose of pursuing careers other than teaching either have left Longwood or have taken the Bachelor of Science in Business Education with no intention of teaching upon graduation. This has made it especially hard on students who decide in their junior year that they do not wish to teach. It is necessary for such students to a) transfer b) change their major to a non-business field or c) complete professional courses and student teaching simply because they wish a degree. Often financial hardship results in such cases.

An ever increasing number of our students are seeking non-teaching business preparation. In order to meet this demand, the college proposes an expansion of its business opportunities to include a major in Office Administration. Students completing this curriculum will be awarded the Bachelor of Science degree already established at Longwood College.

We propose establishment of the Office Administration major in September 1971, or as soon as we receive authorization from the State Council of Higher Education. No increase in Faculty allocations or facilities will be necessitated by the addition of this major. All of the courses listed in the proposed curriculum (see Appendix A) are taught at Longwood at the present time, and all are listed in the catalogue.

Four faculty members currently comprise the business department staff; we presently plan to add a fifth for the 1971-72 academic year. The addition of the fifth person is planned to replace Dr. Merle Landrum, who resigned last summer and was not replaced this year. The four faculty members are Mr. Willard Leeper,

- 2 -

Associate Professor; Mr. Norman Myers, Associate Professor; Mrs. Ruth Taliaferro, Associate Professor; and Mrs. Frances Hamlett, Assistant Professor.

All business courses proposed for the Office Administration curriculum are already being offered by the faculty. Therefore, no increase in load is anticipated beyond the eventual increase in numbers of sections which may be necessary if enrollment in the department rises. This is not anticipated in the near future. Office Administration majors will take elective courses in other departments instead of professional education courses and student teaching.

Initially, we estimate about 10 candidates for graduation per year, since approximately 40% of our 100-plus business majors have expressed an interest in a non-teaching business major. It is quite probable that this estimate is too low, since that proportion of our student body currently transferring to business schools or changing their major should decrease in the future.

Our current library holdings include more than 119,500 bound volumes. We meet the Clapp-Jordan formula. Our business department regularly spends its annual library allocations in an effort to improve its library holdings. In addition, a modest departmental library is available.

A generous grant from the State Department of Education has enabled the department to improve its equipment inventory this year. While the department still needs additional equipment, no increased equipment demand above normal is anticipated because of the addition of Office Administration.

This program was approved by the Academic Policies Committee of Longwood College on January 5, 1971. It will be submitted to the Board of Visitors for approval at the regular Board meeting in May.

February 25, 1971



Freshman Year	Office Administration Course Title	Credits	
		First	Second
Business Education 151	General Business	3	—
Business Education 131, 231, or 232 <sup>1</sup>	Shorthand	—	3
Business Education 121, 221, or 222 <sup>1</sup>	Typewriting or Electives	3	3
English 100	Composition	3	—
Art, Music, or Dramatic Arts		—	3
Health Education 100		1	—
Mathematics 111-112 or 161, 162		3	3
Science		4	4
Physical Education		—	1
		17	17
<b>Sophomore Year</b>			
Business Education 241-242	Elementary Accounting	3	3
Business Education 220	Business Communications	—	3
Business Education 252	Business Machines	3	—
Business Education 222	Typewriting or Elective	—	3
Business Education 231	Shorthand or Elective	3	—
Business Education 232	Shorthand or Elective	—	3
Economics 201 or Business Education 253	Business Statistics or Business Mathematics	3	—
Business Education 251	Retailing Principles	—	3
Literature Elective or Philosophy (not 460)		3	—
Physical Education		1	1
		16	16
<b>Junior Year</b>			
Business Education 344	Tax Accounting	—	3
Business Education 352	Law	3	—
Business Education 356	Data Processing	3	—
Economics 331-332	Economic Principles	3	3
Art, Music, or Dramatic Arts		3	—
Business Education 351	Insurance	3	—
Business Education 355	Personal Finance	—	3
Psychology 459	Industrial Psychology	—	3
History 221 or 222	American History	—	3
		15	15
<b>Senior Year</b>			
Business Education 453	Secrerarial Procedures	3	—
Business Education 436	Office Management	—	3
Government 354 or other Social Science Elective (not Economics)		3	—
Business Education 455	Money and Banking	3	—
Business Education 454	Advertising	—	3
Literature Elective or Philosophy (not 460)		3	3
Electives		3	6
		15	15

<sup>1</sup>All shorthand and typewriting courses may be omitted on the basis of proficiency.

Statement of Purpose adopted by the Policies Committee, April 6, 1971

The primary educational objective of Longwood College is to provide a baccalaureate curriculum distinguished by academic excellence. Particular attention is given to teacher preparation; pursuant to the goal of academic excellence, every effort is made to combine a strong liberal arts approach with this professional emphasis.

The College also offers liberal arts degrees without teacher certification, as well as social welfare, office administration, and pre-professional medical curricula. Details of various departmental offerings may be found in the catalogue section on Departments of Instruction.

Four undergraduate degrees are offered: Bachelor of Arts, Bachelor of Science, Bachelor of Science in Business Education and Bachelor of Music Education. In addition, Longwood College provides a graduate program leading to the Master's degree for persons who wish additional preparation for teaching in the elementary and secondary schools, or for supervisory or counseling work. Degrees are presently available in education, English and history. The College will continue to study the need for additional Master's degree programs, including such disciplines as the natural sciences and physical education.

## OFFICE OF THE REGISTRAR

The following is a summary of enrollment data for the College for the second semester of the 1970-71 academic year: Freshmen 785, Sophomores 461, Juniors 361, Seniors 382, Graduate 71, Special 13, Total, 2,073.

During this semester 13 Longwood students were taking 20 classes at Hampden-Sydney and 73 Hampden-Sydney students were taking 86 classes at Longwood.

A total of 158 students completed their degree requirements during this academic year: 66 in November, 1970, 53 in January, 1971, 39 in March, 1971. We expect to confer 407 Baccalaureate Degrees and 26 Master's Degrees at our Commencement on June 5, 1971.

Submitted by,

Raymond Gilchrist, Registrar

April 30, 1971

## OFFICE OF THE VICE-PRESIDENT FOR ADMINISTRATION

## I. Fiscal Affairs

- A. The operating statements for the period July 1, 1971, through March 31, 1971, of Fiscal Year 1971 are attached.
- B. Although anticipated revenues from students have been reduced by student withdrawals and graduating seniors, revenues will be sufficient for budgeted expenditures for the remaining quarter of Fiscal Year 1971.
- C. A deficit will occur in our Physical Plant operation for the purchase of coal. A copy of a letter mailed to the Governor's Office is attached explaining this deficit.
- D. It is estimated that all student accounts will be collected in full by June 1, 1971.
- E. A narrative statement of what the 1971-72 budget will allow the College in terms of new programs or increases in existing programs is attached.
- F. Guidance from the Governor's Office required that Capital Outlay projects reflect current construction costs. The amounts approved by the Board for our 1972-74; 1974-76; 1976-78 budget requests followed this guidance. The Governor's Office subsequently asked that we include an inflation factor. To do this we request the Board approve the new amounts as shown. These amounts cover all projects for each biennium.

Biennium	Approved by the Board of Visitors February, 1971	New Budget Request Including Inflation Factor	Difference
1972-74	\$4,053,600	\$4,149,650	\$ 96,050
1974-76	836,100	939,700	103,600
1976-78	3,714,800	4,606,465	891,665

## II. Construction

A. Fine Arts Complex

Work on the air-conditioning system to serve both the Art and Music Buildings has been completed. The consulting engineer

has instructed the contractor to relocate the chiller to facilitate future maintenance service. It is expected that this and minor adjustments will have been completed by the end of April and the system placed in service.

Installation of a service elevator was delayed due to a requirement for the contractor to furnish greater insurance coverage. This has been done and paper work is in the hands of the Attorney General for approval. It is anticipated that the elevator will be installed during the month of May and placed in service by June, 1971.

B. Utility and Site Work for the Campus School

The Utility system was inspected by the Division of Engineering and Buildings and was accepted. Site Work has been completed.

C. Renovation of Heating System in Tabb Hall

Expenditures beyond the cost estimates incurred in modernization of the heating system in Hiner Building does not leave sufficient funds to replace the existing heating system in Tabb Hall. There are sufficient funds remaining to equip each radiator with thermostatic controls and modern covers and to install heat in the passageways between Tabb and French Halls. Architect-Engineer plans are in preparation with work scheduled for completion during the summer of 1971.

D. Construction of Service Building and Equipment

Schematics were approved by the Art Commission and Division of Engineering. These were in sufficient detail that the requirement for submission of preliminary drawings was waived. Working drawings and specifications are nearing completion by the architect and consulting engineers. The drawings are scheduled for completion on April 28 and submission to the Division of Engineering on May 3. Advertisement for bids is scheduled for May 20, with opening of bids on June 17. This should permit award of contract on June 24.

E. Extension of Utilities and Site Work - Service Building

Working drawings covering utilities have been completed. A topographical survey and soil borings have been completed. The Division of Engineering has authorized this work to be done as a segment of the project under the architect.

F. Construction of Physical and Health Education Building

The architect has completed a schematic which meets the requirements of the faculty committee and is within the square footage and cost allocation authorized by the Governor. Floor plans, elevations and a rendering are available for review by the Board of Visitors on May 7. Preliminary drawings are scheduled for completion on August 1.

G. Replace Roof on Hiner Building

A thorough examination of the roof structure has revealed structural defects. Because of this, working drawings previously submitted to the Division of Engineering have been recalled. The architect is preparing new plans calling for the strengthening of the existing structural members. The cost of this work is expected to eliminate consideration of a slate roof and will provide for the replacement of the roof, gutters and downspouts with tin. It is hoped that a new set of working drawings can be completed and submitted to the Division of Engineering for approval so that work on the project can be started between June 15 and 30. Work may not be completed until after the opening of the fall semester.

H. Improvement of Utility System "A"

Contract has been awarded with work scheduled to begin by May 1 and completion by June 30. This project will tie Iler Gymnasium to the new steam tunnel under the adjacent athletic field.

I. Renovation of Dining Hall and Equipment

Schematics have been approved by the Art Commission and the Division of Engineering and Buildings. The submission of preliminary drawings has been waived. Working drawings are 60% completed. They are scheduled for completion and submission to the Division of Engineering on June 1. Advertisement for bids is scheduled for June 15, with award of contract on July 15. Construction should be started on, or about, September 1, 1971.

J. Renovation of Tabb Hall

The renovation of Tabb Hall is scheduled for summer, 1971, with the project to be supervised by the Director of Physical Plant and the work to be performed by the College maintenance force and contractors.

K. Improvement of Utility System "B"

This has been delayed until summer of 1972, due to lack of funds (Revenue Bond Project).

L. Master Landscape Plan

The plan has been completed and has been integrated into site work for the Service Building and the Dining Hall Extension. The block providing a site for the Physical and Health Education Building will be revised to conform to the new layout for the building, parking lot and tennis courts. This change is expected to be completed in May, 1971, at which time the plan will be submitted to the Art Commission for approval.

M. College Master Plan

The configuration and location of the Physical and Health Education Building and the actual road net in the vicinity of the Wynne Campus School will necessitate changes in the Master Plan. Changes will be submitted to the Division of Engineering and Buildings and the Art Commission in June, 1971.

N. Renovation of Infirmary

The defective call system has been replaced with the work being performed through contract. The College maintenance force has completed the installation of two fire escapes on the south end of the building. The College work force has started the construction of a waiting room and a new nurses' station.

### III. Land Acquisition

The remaining land necessary to provide a site for the Physical and Health Education Building and one lot for the Service Building Parking area are included in the Capital Outlay requests for 1972-74.

Submitted by,

John E. Carr, III  
Vice-President for Administration

April 30, 1971



LONGWOOD COLLEGE  
Operating Statement  
for the period July 1, 1970 - March 31, 1971  
Educational and General

	Budget For Year	To Date Actual	% of Actual To Budget
<b>REVENUES:</b>			
Student Tuition and Fees	\$1,137,135.00	\$ 998,297.09	88
Other Educational and General Revenue	20,000.00	39,866.43	199
State General Fund Allotments	<u>2,141,480.00</u>	<u>1,642,413.00</u>	77
Total Revenues	<u>\$3,298,615.00</u>	<u>\$2,680,576.52</u>	81
<b>DISBURSEMENTS:</b>			
General Administration, Student Services and General Expenses	\$ 505,753.22	\$ 385,503.42	76
Instruction - Regular Session	1,968,939.28	1,405,216.70	71
Instruction - Summer Session	112,934.17	112,934.17	100
Organized Activities Related to Academic Departments	154,528.06	115,391.66	75
Extension Service	19,015.00	12,212.33	64
Libraries	195,664.30	142,808.82	73
Maintenance of Physical Plant	268,296.97	168,854.81	63
Heating Plant	<u>73,484.00</u>	<u>58,779.45</u>	80
Total Disbursements	<u>\$3,298,615.00</u>	<u>\$2,401,701.36</u>	73
Unexpended Balance	-	\$ 278,875.16	-
Encumbrances	-	<u>50,711.39</u>	-
Unencumbered Balance	-	<u>\$ 228,163.77</u>	-

LONGWOOD COLLEGE  
Operating Statement  
for the period July 1, 1970 - March 31, 1971  
Auxiliary Enterprises

	Budget For Year	To Date Actual	% Of Actual To Budget
<b>REVENUES:</b>			
Dining Hall	\$ 881,820.00	\$ 787,970.95	89
Residential Facilities	1,003,250.00	961,360.25	96
Laundry	84,255.00	78,793.95	94
Student Health Service	84,872.00	68,178.37	80
Bookstore	8,735.00	7,633.63	87
Student Union	70,088.00	64,464.59	92
<b>Total Revenue</b>	<u>\$2,133,020.00</u>	<u>\$1,968,401.74</u>	<u>92</u>
<b>DISBURSEMENTS:</b>			
Dining Hall	\$ 881,820.00	\$ 583,484.36	66
Residential Facilities	1,003,250.00	555,836.36	55
Laundry	84,255.00	55,281.47	66
Student Health Service	84,872.00	69,213.70	82
Bookstore	8,735.00	5,914.62	68
Student Union	70,088.00	40,991.23	58
<b>Total Disbursements</b>	<u>\$2,133,020.00</u>	<u>\$1,310,721.74</u>	<u>61</u>
Unexpended Balance	-	\$ 657,680.00	-
Encumbrances	-	36,010.86	-
Unencumbered Balance	-	<u>\$ 621,669.14</u>	-

C O P Y

March 24, 1971

Mr. John R. McCutcheon  
 Director  
 Division of the Budget  
 State Capitol  
 P. O. Box 1422  
 Richmond, Virginia 23211

Dear Mr. McCutcheon:

I have been talking to your Mr. James Cook about a deficit that Longwood College will incur in our Physical Plant for the cost of coal. As you know, the Division of Engineering orders the coal for each state agency, and we must accept their orders as negotiated. I have prepared the following summary for your study and consideration.

<u>Month</u>	<u>Coal Consumption</u>	<u>Coal Received As Directed</u>	<u>Total Cost</u>
July	157.8 Tons	820.30 Tons	
August	100.8	670.35	
September	112.8	235.75	
October	348.0	200.40	
November	869.4	435.45	
December	566.8	448.15	
January	725.4	726.90	
February	<u>760.3</u>	<u>604.90</u>	
Total	<u>3,641.3</u>	<u>4,142.20</u>	<u>\$79,396.18</u>
Average per month	455.16	517.78	\$19.17 average per ton delivered

As indicated, coal actually received is exceeding consumption on the average of 62.62 tons per month at an average price of \$19.17 per ton delivered. This would give us an excessive expenditure rate of \$1,200.00 per month for the eight months as projected above. This, in itself,

Mr. John R. McCutcheon

-2-

March 24, 1971

is not a tremendous deficit; but on checking my budget expenditure figures for the 1970-72 biennium, I find that I estimated coal at \$13.75 per ton delivered. Therefore, in reality I am really incurring a \$5.42 deficit for every ton of coal delivered to Longwood College.

Using past experience, it is my best estimate that Longwood College will need \$25,000.00 to purchase coal the remaining four months of FY 71, which is not in our budget. I feel that this figure is conservative, since we requested \$78,267.00 in our budget exhibit, and on today's market, the same coal will cost us \$109,115.00, which is a total deficit of \$30,848.00 for FY 1971.

According to Section 22 of Chapter 461, a deficit cannot be incurred without the approval of the Governor. It is my opinion that this deficit cannot be avoided and is a result of increased costs and increased quantities as ordered by the Division of Engineering. With these considerations in mind, it is respectfully requested that this deficit of \$25,000.00 be authorized for fiscal 1971. It is further requested that if this deficit is authorized that it be allotted to Code 214-01 for the purchase of coal during the fourth quarter fiscal year 1971.

Sincerely yours,

J. H. Paul  
Business Manager and Treasurer

JHP:bb

## NARRATIVE OF THE 1971-72 BUDGET

The 1971-72 budget provides for the following significant improvements:

1. Provides for a total Education and General Budget of \$3,949,830. This is an increase of \$265,500 (7.2%) over 1970-71.
2. Provides for an increase of 3 teaching faculty for a total of 148.
3. Provides for an average teaching faculty salary of \$12,021. This is an increase of \$842 (7.5%).
4. Provides \$37,000 for continuation of faculty leaves and grants.
5. Provides 3 new secretarial positions for academic departments. This still leaves 5 academic departments without secretaries.
6. Provides each department chairman with \$250 for travel. This is an increase of \$100.
7. Provides at least a 5% increase for each academic department's operational budget, except where less was requested.
8. Provides for the extension of telephone service to all faculty offices.
9. Extends Assistant Director of Campus School from 10-month employment to 12-month.
10. Allows \$3,500 for Audio-Visual Department to purchase equipment for campus-wide support of all departments.
11. Provides for 1 additional professional librarian.
12. Provides for library purchases of \$91,500. This is an increase of \$12,200 (15.4%).
13. Provides for purchase of one new automobile (replacement).
14. Provides for 4 new physical plant employees.
  - a. painter
  - b. policeman
  - c. plumber
  - d. automotive mechanic
15. Provides \$25,000 to continue special projects, e.g. safety program, minor renovations of buildings, beautification, and purchase of special maintenance equipment.
16. Provides for purchase of a new off-set printing machine and addressograph system to compliment our current printing operation.

17. Provides for promotion of Dr. Carolyn Wells to Associate Dean of the College and employment of a new Assistant Dean of the College. This Assistant Dean will serve part time as Director of Computing Services.
18. Provides for computer time-sharing with William and Mary and elimination of present unit record equipment.
19. Provides \$20,000 to the President to fund unmet priorities, unbudgeted items, and special requests to improve academic programs.

## OFFICE OF THE DEAN OF STUDENTS

I. Student Government

## A. Legislative Board

1. The Committee on Alcohol on Campus submitted its final draft on the proposed rule changes. Deans Heintz and Wilson made some changes, mainly in the area of penalties and the arrangement of the items as they would be listed in the Student Handbook and submitted them to President Willett. The revised form was given back to the Committee for comments.
2. The first draft of the Student Handbook for 1971-1972 has been completed with the exception of a few last minute items. After being reviewed by several members of the Administration, the material will be returned to the editor Barbara Leahey for any changes and/or additions before being typed out for the printer.
3. Next fall's orientation program has been completed by the chairman, Beverly Aston, and approved by an administrative committee.
4. The officers for the summer session of Student Government have been elected by those students now on campus who plan to attend summer school. The election results are as follows:

Legislative Board

President	Kathy Kutsher	Sophomore	Dover, N.J.
Vice-President	Joanne Darby	Junior	Richmond, Va.
Sec'y-Treasurer	Linda Ellingwood	Junior	Newport News, Virginia

Judicial Board

Chairman	Cookie Howell	Junior	Sandston, Va.
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Residence Board

Chairman	Carolyn Simpson	Junior	Ft. Bragg, N.C.
Vice-Chairman	Cheryl Draper	Junior	Chesapeake, Va.
Secretary	Diane Pond	Junior	Wakefield, Va.

Orientation.

Chairman                    Easter Galloway    Junior                    Altavista, Va.

4. The Awards Committee, a special committee appointed by Legislative Board to determine whether or not an additional method of recognizing student service to the College is needed, decided that this should be done and submitted the following report:

Name. The name of the award will be THE ARC AWARD.

Purpose. The purpose of THE ARC AWARD is to recognize deserving students who have contributed service to Longwood College in an unusual and outstanding manner.

Eligibility. Senior and Junior undergraduate women who have fulfilled the purpose of THE ARC AWARD are eligible to receive it. The recipients should be in good academic standing.

Limitation. No more than 10 seniors and juniors combined may receive THE ARC AWARD in any given year. Students are not eligible who hold an office voted on in major elections, nor can presidents or vice-presidents of classes or members of Geist receive THE ARC AWARD. Students recognized by Geist as Festmeister, Mittenmeister or Geistmeister are also ineligible, as are juniors and seniors commended by Chi in that year.

Method of Selection. Nominations may be received from the junior and senior classes, from the faculty, from the presidents of all organizations and from the Deans of Students and the Deans of the College. Nominations are reviewed by a selection committee, which is composed of the senior recipients of THE ARC AWARD from the previous year (at which time they were juniors), a dean, the sponsor of Geist, the sponsor of Chi, and one faculty member. The dean and the faculty member should rotate, a new representative being appointed each year by the selection committee.

In order to initiate action, the first selection committee will be: Miss Bishop, Dr. Wells, Miss Holt, a faculty member to be chosen, and the following students (all of whom are ineligible to receive the award): Casey Wilkes, Andee Maddox, Connie Williams, Sue Rinaldi, Mary Curtis Conrad, Jeanean Woolfolk, and Brenda Morene.



Time. THE ARC AWARD will be presented every spring at senior assembly.

Nature of Award. The names of the recipients of THE ARC AWARD will be listed on a plaque which will hang in Lankford. In addition, a small memento will be given to each recipient. The nature of the memento is not fully resolved yet.

#### B. Judicial Board

1. A committee is in the process of reviewing judicial case procedures and will submit its recommendation to the President.
2. The following cases were handled by the Board:
  - a. Suspensions - One - for the violation of the Honor Code - lying.
  - b. Social Probation - Three - unladylike conduct (spending the night in a men's dormitory - boyfriend not present!).
  - c. General Probation - One - falsification of records.

## II. Sororities

#### A. Greek Week

Activities have been scheduled for May 4, 6, 7, and 8, including a luncheon, a special all-school picnic, a sing, a concert, and a workshop. The speaker for the luncheon will be the National Panhellenic Conference Advisor for this area, Mrs. Frank H. Alexander of Charlotte, North Carolina.

#### B. Open Bidding

Open bidding which lasted from the end of the fall rush in December to the end of March resulted in 52 girls being pledged. The total number of sorority women is 648 or 32% of the student body.

### III. Staff

#### A. Head Residents

One new Head Resident and two new assistants have been employed for next year. All three are Longwood graduates:

Lois Obenshain - '64 - Head Resident, Main Cunningham

Patricia Quinn - '70 - Assistant, Frazer

Lois Wells - '71 - Assistant, Tabb-French

Each one will begin work on her master's degree in September and will be permitted to carry only nine hours of class work per semester.

#### B. Assistant Dean

Miss Jo Holt will be on leave of absence from June, 1971 to September, 1972 to work on her doctorate at the University of North Carolina. Replacing Miss Holt during this time will be Miss Margaret Nuckols, a 1970 graduate of Longwood College who will complete her master's degree at the University of Virginia in August, 1971. She will begin her duties as Acting Assistant Dean of Students on August 23.

### IV. Student Teacher Housing

During the second semester student teaching block one hundred and eighty-six seniors were living in the student teaching communities. Sixty-five of these student teachers used housing lists provided by this office and lived with householders with whom we are in contact.

The seniors who lived with landlords other than relatives completed an evaluation form when they returned to campus to help us to locate new housing prospects and also to determine how well some people on our housing lists are fulfilling the needs of the students.

On April 8, 1971, the student teachers for first semester met to discuss their responsibilities and obtain information about housing, teaching assignments and the like. The Associate Dean of Students attended the meeting to explain the housing situation and distribute housing report forms.

## V. Drug Education

Several projects have been undertaken in an attempt to project appropriate information about drugs to students and other members of the college community:

- A. Since the poster program implemented during the first semester examination period seemed to be effective, a similar plan is being effected for the spring semester. Supplies have been ordered and the planning group is preparing slogans.
- B. An education program for student leaders and college personnel has been completed this semester. The series of two meetings for all members of Legislative, Judicial and Residence Boards, including Dormitory and Hall Presidents, Head Residents and their assistants, Resident Counselors and college nurses appeared to be a success. Mr. David Jones, Investigator for the Virginia Department of State Police, presented the first lecture on the drugs, effects, and other facts concerning drug abuse. The second program consisted of discussion groups with student leaders serving as chairmen and Mr. Jones, Miss Holt and Dr. Heintz as coordinators. Suggestions were made to help Dormitory and Hall Presidents promote educational programs in the dormitories. Approximately 100 students attended each of these sessions.
- C. The Associate Dean of Students has, thus far this semester, visited 15 classes on campus to lecture on drugs by invitation of the students and faculty. Sociology, elementary education and health classes - approximately 850 different students in all - have attended these classes. Several other groups have requested discussions and lectures in the future, including sororities and small organizations.
- D. Several church and community organizations from the Farmville area have requested programs on drug use and abuse. The Associate Dean of Students has either presented these programs or arranged for a speaker for the program.

## VI. Infirmary

- A. The College Infirmary has been open a total of 79 days since January 1, 1971. During this time 351 students have been admitted as bed patients; the doctor has seen 682 during sick call; the nurses have treated 2,433 students in addition to the treatment ordered by the doctor.

The following table is provided to give a comprehensive summary of the use of the Infirmary.

<u>Month</u>	<u>No. Days</u>	<u>Bed Patients</u>	<u>Doctor Sick Call</u>	<u>Nurses Exc. Sick Call</u>
January	25	83	187	699
February	28	165	269	923
March	<u>26</u>	<u>103</u>	<u>226</u>	<u>811</u>
	79	351	682	2,433

- B. Psychiatrist: Dr. James Sams was on campus twelve days from January 1 to March 31. He has seen seventy-four students.
- C. A parental consent form for medically indicated treatment has been devised for use at Longwood College next year. The Assistant Attorney General had recommended that such a form be used, and assisted in determining the content of the form. A sample copy of the form is attached. The next parental newsletter will include a statement about the form, and one will be attached for each parent to complete and return to the Infirmary before September.

## VII. Housing

### A. Dormitory Count - April 9, 1971

#### Count by Dormitories

Tabb-French	185	1,732 - Dormitory Count 2/5/71
Main Cunningham	112	<u>-34</u> - March Graduates
South Cunningham	181	1,698
North Cunningham	120	<u>-13</u> - Withdrawals
Cox	174	1,685 -
Wheeler	168	<u>+168</u> - Student Teachers returning
Stubbs	204	1,853
Curry	346	<u>+ 1</u> - Former student returning
Frazer	<u>359</u>	1,854
	1,849	<u>- 1</u> - Dormitory to Day
		1,853
		<u>- 4</u> - Home Management House
		1,849

- B. The Assistant Dean worked closely with the President of Student Government and the Chairman of Residence Board in determining the policy to be used in number draw and room assignments. Although the changes made this year are minor they appear to have alleviated some anxiety on the part of the students and to liberalize the more stringent rules allowing students more individual preferences. The major change in policy centered around the order of room assignments giving preference to those students arranging themselves in suites of five or rooms of three.

A complete copy of the number draw and room assignment instructions is attached.

VIII. Lankford Student Union

Attached is the recreational area report on the usage of facilities and also a statement of receipts for the theater series which this office has presented this year.

Efforts are being made to expand all services for the coming year. In addition, we anticipate the need for additional recreational area facilities, specifically bowling lanes, in the near future particularly since these lanes continue to be used for physical education class purposes.

The attached sheets are basically self-explanatory. Consequently, I will wait until the annual report to give a detailed comparison of the figures.

Submitted by,

Ruth B. Wilson  
Dean of Students

April 30, 1971

PARENTAL CONSENT FOR MEDICALLY INDICATED TREATMENT

Please fill in the information requested and return it to Student Health Services, Longwood College, Farmville, Virginia, 23901, together with the Student Health Record which you received at an earlier date.

Name of Student \_\_\_\_\_  
(Last) (First) (Middle)

Address: \_\_\_\_\_  
(Street) (City) (State) (Zip Code)

Telephone: \_\_\_\_\_ Age: \_\_\_\_\_  
(Home)

My daughter (ward) \_\_\_\_\_  
(Name of Student)

has my permission to report to the Longwood College physician (and/or nurses) or psychiatrist for medical treatment for illness, accident or psychiatric counseling. This is not to be construed as a general consent to all medical and surgical treatments but those which are either minor in nature, arising from accidental means or general psychiatric counseling. This consent does not include major surgery, but does include surgery which might be necessitated because of an emergency situation (appendectomy) and other minor surgery such as removing moles, warts, or the like.

Date \_\_\_\_\_

\_\_\_\_\_  
(Signature of Parent or Guardian)

\_\_\_\_\_  
(Relationship to Student)

IMPORTANT NOTICE RE NUMBER DRAWING FOR ROOM AND ASSIGNMENTS

NUMBER DRAWING FOR ROOMS AND REGISTRATION

All classes will draw at the same time on Wednesday, April 21, 1971, at 6:45 P.M. in the following places:

Rising Seniors - Room A, Lankford

Rising Juniors - Room B, Lankford

Rising Sophomores - Room C, Lankford

EACH STUDENT WILL DRAW ACCORDING TO HER CLASS STATUS IN SEPTEMBER 1971

EACH NUMBER WILL BE REGISTERED BY NAME AS DRAWN

THERE WILL BE NO TRADING OF NUMBERS AT ANY TIME

ONLY THOSE WHO HAVE PAID THE \$50 ROOM DEPOSIT MAY DRAW

If a current student is unable to be present for the drawing, she may authorize by written note another student to draw for her. No new student (not currently on campus) may have a number.

ACTUAL ASSIGNMENT TO ROOMS WILL TAKE PLACE AS FOLLOWS:

Rising Seniors - Monday, April 26, 7 to 9 P.M., Lankford, ABC Rooms

Rising Juniors - Tuesday, April 27, 7 to 10 P.M., Lankford, ABC Rooms

Rising Sophomores - Monday, May 3, 7 to 10 P.M., Lankford, ABC Rooms

One student may sign up on the basis of the lowest number drawn for a whole suite, provided she brings with her all rooming blanks and numbers for that suite. Should this procedure not be followed, she loses her place, and will be assigned after all other numbers are called.

FOR THOSE WHO WILL BE STUDENT TEACHING, ALL FOUR BLOCKS FOR THE YEAR MUST BE FILLED IN.

Students who will be living in Stubbs and in the language units do not participate in the general number drawing on April 21 nor in the room assignment the following weeks. Stubbs and language units must be completely settled for the whole year before April 23.

Incoming freshmen will be housed in Tabb, French, and all Cunninghams. Should an upperclassman wish to live in one of these dormitories, arrangements should be made with the Assistant Dean of Students prior to April 23.

Preference in room assignments will be given to those students arranging themselves in 3's and 5's. Suites of five may be in all upperclass dormitories. Girls who arrange themselves in a group of three should choose rooms in Curry and Frazer that are so designated. Curry rooms ending in 08 and 22 and Frazer rooms ending in 32 and 46 are designated for three occupants.

If your suite is composed of girls from different classes, the highest in rank carries the lower classes in on her number.

IMPORTANT NOTICE RE NUMBER DRAWING FOR ROOM AND ASSIGNMENTS  
Page 2

Should an upper classman wish to room with an incoming freshman, she may indicate this on her assignment form and designate the student as a freshman.

As soon as rising Seniors are placed, floor plans will be posted in Lankford indicating what places are available for rising Juniors.

As soon as rising Juniors are placed, floor plans will be posted in Lankford indicating what places are available for rising Sophomores.

Rooms will be assigned in numerical order from low on up. Rooms will be assigned by the lowest number in the suite, therefore, the person signing for the suite must be there when the suite's number is called and have with her all forms and numbers for the entire suite.

Seniors who have arranged themselves in suites will be assigned first. Seniors not arranged in suites, when at all possible, should live with Seniors.

Order of Assignment:

Seniors, April 26

- (1) Fives and threes\* (from low to high numbers)
- (2) Fours (from low to high numbers)
- (3) All remaining

Juniors, April 27

- (1) Fives and threes\* (from low to high numbers)
- (2) Fours (from low to high numbers)
- (3) All remaining

Sophomores, May 3

- (1) Fives and threes\* (from low to high numbers)
- (2) Fours (from low to high numbers)
- (3) All remaining

\*Designated rooms in Curry and Frazer



Jo Holt  
Assistant Dean of Students  
April 8, 1971



RECREATIONAL ACTIVITIES REGISTER

1970-71	Bowling		Pool	Colf	Like	Tennis	Drink	Bowling		Pool	Money
	Free	Class	Free	Free	Free	Free	Free	Falty/Chldrn	Free		
Sept.	1884	-	3720	20	438	6	-	-	-	-	36.05
Oct.	3754		7800	20	489	33		192	-	14	171.05
Nov.	3254	2107	3564	30	274	20	20	192	-	11	271.16
Dec.	4017	2208	3240	37	135	1	57	154	153	18	60.99
Jan.	4820	1036	3159	25	41	6	78	154	234	21	181.55
Feb.	5602	1120	4050	21	434	15	136	163	272	18	524.20
Mar.	5597	989	4056	26	390	26	113	154	340	10	326.47
TOTALS	29534	7460	29589	188	2181	107	404	1009	999	92	1571.47

1969-70

Sept.	1059	210	960	20	251	-	-	-	-	-	39.20
Oct.	1956	840	1723	28	226	20	12	-	-	-	103.05
Nov.	3212	940	2160	15	144	4	18	-	-	-	118.28
Dec.	1180	748	1209	4	24	-	21	-	-	-	98.40
Jan.	2774	716	2680	2	48	2	40	-	-	-	110.46
Feb.	4383	692	2400	18	226	25	51	-	-	-	169.24
Mar.	3902	589	2400	23	112	19	36	-	-	-	257.11
TOTALS	13475	4735	13737	115	1031	70	178	-	-	-	900.74

1968-69

Sept.	1307	667	669	-	-	-	-	-	-	-	35.70
Oct.	2091	1163	1047	-	-	-	8	-	-	-	53.00
Nov.	1895	1211	985	-	-	-	15	-	-	-	45.60
Dec.	1345	985	788	-	-	-	19	-	-	-	16.00
Jan.	1565	989	1377	-	-	-	25	-	-	-	35.00
Feb.	2665	375	1255	-	100	-	19	-	-	-	77.15
Mar.	4237	997	2877	-	145	-	30	-	-	-	70.00
TOTALS	15105	7037	9493	-	245	-	116	-	-	-	332.45

RECEIPTS - THEATRE TICKETS (1970-1971)

September.....	\$249.00
October.....	\$ 62.50
November.....	\$ 28.00
January.....	\$ 69.50
February.....	\$ 44.00
March.....	\$ 35.50
TOTAL.....	\$488.50

## OFFICE OF THE DIRECTOR OF COLLEGE RELATIONS

I. Development

The following is a brief summary of the fund-raising activities in progress or completed for this year.

## A. Parents

No further solicitations will be made in this area this year. The fund drive more than tripled any previous amount raised, with \$2,828.00 being collected from 239 parents.

## B. Alumnae

The personal solicitation phase was held during the period from April 1 through April 15. As of this date (April 19, 1971), Chapter Presidents have not sent in their reports. A report of funds received, not including personal solicitation, can be found on the attached sheet. Further contacts will be made throughout the year by direct mail.

## C. Faculty and Staff

To date, we have received \$3,307.00 from faculty and staff, which exceeds the amount raised during last year. Our present goal of \$3,500.00 should be exceeded by approximately \$1,000.00.

## D. Board of Visitors

Since the full Board was not present for the last meeting, action was not taken pertaining to setting a goal. Hopefully, there will be a substantial increase over the 1970 contributions of \$731.80. I would like to use the Board's example of support to stimulate other support to the Foundation. Action by this body is vital to the success of our development program.

## E. Farmville Businesses

Mr. Dick Lash, partner in Hubbard Insurance Company, has agreed to be the Chairman for the annual business fund drive. This program will be initiated at the President's home on May 11, and actual solicitations will be conducted from May 15 through June 1.

F. Students

Class officers, Chi, and Residence Board will serve as the vehicle for obtaining funds. It is anticipated that they will choose their own chairman and goals.

G. Friends of the College

Time has not been available to expand this area. It is anticipated that this will be a project during the fall.

II. Public Relations

The position of Director of Public Relations has been filled and an announcement will be made by Dr. Willett during the Board meeting.

III. I have included with this report a current fund-raising statement and a separate alumnae fund-raising report.

Submitted by,

George R. Bristol  
Director of College Relations

April 30, 1971

LONGWOOD COLLEGE FOUNDATION, INC.  
Fund Raising Report  
As of April 19, 1971

## RECEIPTS:

Cash Received

Alumnae	\$14,024.79
Faculty	856.00
Staff	1,023.20
Parents of Students	2,828.00
Farmville Companies	600.00
Other Companies	2,000.00
Board of Visitors	275.00*
Friends of the College	298.00
Students	<u>.00</u>

Total	\$21,629.99
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Pledges Received

Alumnae	\$ 650.00
Faculty	504.00
Staff	<u>923.80</u>

Total	\$ 2,077.80
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Other Revenues

Snack Bar Rent	\$ 3,663.57
Board Room Chairs (6)	<u>237.50</u>

Total	<u>\$ 3,901.07</u>
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TOTAL RECEIPTS

\$27,608.86

\*This amount is not shown in the total below since the contributions were made to the Alumnae Association.

## ALUMNAE FUND RAISING REPORT

April 19, 1971

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Chapter	Total Contributions During		Chapter Members	Number Responding	1971 (Current)
	1969	1970			
Atlanta	\$ —	\$ 25.00	59	5	\$ 38.00
Baltimore	123.00	675.00	52	8	163.00
Blacksburg	53.00	—	58	6	80.00
Charlotte	190.00	137.00	59	9	75.00
Charlottesville	—	611.00	171	35	392.00
Culpeper	—	—	80	19	93.00
Danville	—	—	175	21	203.00
Dinwiddie	—	196.00	76	26	194.00
Eastern Shore	—	—	147	13	86.00
Farmville	2,131.00	759.00	357	64	722.00
Greensboro	232.00	137.00	57	12	128.00
Isle of Wight	70.00	60.00	108	13	108.50
Lexington	109.00	62.00	100	6	40.50
Lynchburg	2,715.00	1,322.00	265	63	735.00
Martinsville	35.00	27.00	87	9	156.00
Metropolitan	1,318.50	772.00	491	77	803.00
Newport News	973.50	354.00	439	51	538.00
Norfolk	2,019.00	1,107.00	441	94	925.00
Petersburg	353.50	356.64	144	26	359.00
Philadelphia	120.00	65.00	22	5	30.00
Raleigh	235.00	197.00	83	11	91.00
Richmond	3,988.00	1,994.00	1,088	202	2,051.00
Roanoke	1,430.00	1,198.00	315	54	836.00
South Hill	—	—	165	19	123.00
Southside	111.00	102.00	182	11	58.00
Suffolk	551.00	289.00	172	25	238.00
Valley	1,529.00	150.00	144	23	201.00
Virginia Beach	697.00	184.00	256	23	289.00
Winchester	70.00	127.00	85	14	122.00
Direct Mail-Not From Chapter Areas	<u>4,822.26</u>	<u>6,388.66</u>	<u>4,822</u>	<u>481</u>	<u>4,796.79</u>
Total	\$23,875.76	\$17,295.30	10,700	1,425	\$14,674.79

## OFFICE OF THE DIRECTOR OF ADMISSIONS

I. Admissions

## Report on applications and admissions - 1971-72

A. Number of former students who have paid \$10 fee to return	1,415
B. Number of freshmen and transfers who have been accepted	827
C. Total number of students occupying dormitory space	2,242
D. Total number of day students accepted for 1971-72	100

We have offered admission to a total of 1,214 students. Three hundred and sixty-six of the students who were offered admission have withdrawn. May 1 is the final deadline for payment of the \$50 room reservation fee by new students. The \$50 room reservation fee for former students was due April 15. Some fees are still pending. We expect to have a total dormitory enrollment of approximately 2,100 students for the 1971-72 session.

In addition to students who have been offered admission to the regular session, we have offered summer admission to a total of 146 students.

We have received 1,630 applications for the 1971-72 session. As of April 20, 1970, 1,695 applications had been received for the 1970-71 session.

II. Placement

A full report will be made at the next meeting of the Board.

Submitted by,

Mary W. Watkins  
Director of Admissions

April 30, 1971

LONGWOOD COLLEGE  
Farmville, Virginia

Addendum to the Report of the Dean of the College  
to the Board of Visitors

May 7, 1971

I. I recommend the following additional new faculty appointments:

Mr. David Francis Alexick, Director of Art in the Campus School for the academic year 1971-72, with the rank of Assistant Professor, at a salary of \$10,300. This appointment fills the vacancy caused by the resignation of Mrs. Sherry Potts.

Mr. Alexick earned the B. F. A. and the M. F. A. degrees at Virginia Commonwealth University. He is now working toward the Ph. D in Fine Arts Education at Pennsylvania State University. Mr. Alexick has had two years' teaching experience on the college level and most recently, has been a graduate assistant at Pennsylvania State University.

Mr. Thomas J. Hamilton, Assistant Registrar with the rank of Assistant Professor, at an annual salary of \$13,000 if requirements for the doctorate are completed by September 1, 1971; or \$12,500 if requirements for the doctorate are not completed by that date. This appointment fills the vacancy created by the death of Mr. Harold K. Magnusson. Mr. Hamilton's duties will include advising and counseling with students about their academic programs, particularly about degree requirements; will assist in the recruitment of prospective transfer students from community colleges; and will teach Western Civilization on a limited schedule.

Mr. Hamilton received the B. A. degree from St. John's University in New York; the M. A. degree in Classics at the City University of New York; and anticipates receiving the Ph. D. degree in Classics from the University of Virginia in June, 1971. He taught history and languages in the secondary schools of New York State from 1958 to 1964. Following this period he was a full-time graduate student at the University of Virginia, during which time he held the DuPont Fellowship in Classics. From September, 1967 to the present time Mr. Hamilton has taught humanities courses on the undergraduate level at the University of Virginia.



## II. Leave of Absence

I recommend approval of a leave of absence for the 1971-72 academic year for Miss Jo Holt, Assistant Dean of Students, to pursue work toward the doctoral degree at the University of North Carolina. The amount of Miss Holt's grant would be \$6,250.

## III. Promotion

I recommend that Mrs. Barbara C. Heavilin receive a promotion from Instructor in English to Assistant Professor of English. Her department chairman has made this request and Mrs. Heavilin has had the necessary experience to qualify for this promotion.

## IV. Adjustments in Faculty Salaries for 1971-72

A. I recommend salary increases as follows:

1. Mr. Anthony B. Cristo, \$200, or a total salary of \$11,500
2. Mrs. Mary E. Cristo, \$100, or a total salary of \$10,500

These increases were recommended initially by the department chairman, and I concur.

B. I request that Dr. William L. Frank's salary be adjusted to \$18,500 for a ten-month period, or the regular academic session of 1971-72. Approval was requested for a twelve-month salary of \$21,000 for Dr. Frank on the original listing.

## V. Change of Title and Establishment of a Position in the Office of the Dean of the College

Because of the increasing demands on the Office of the Dean of the College, I should like to recommend that the present Assistant Dean of the College, Dr. Carolyn Wells, be given the title of Associate Dean of the College.

I should like to recommend the establishment on a part-time basis of the position of Assistant Dean of the College, this position to be

filled by Dr. James C. Gussett, Associate Professor of Mathematics. Dr. Gussett will continue to teach on a half-time basis while assisting in carrying out the responsibilities of the Office of the Dean of the College. In lieu of the recommended salary for the coming year indicated on page 19 of the Report of the President to the Board of Visitors, I recommend a salary of \$12,400 for Dr. Gussett for the 1971-72 academic year.

Submitted by,

Herbert R. Blackwell  
Dean of the College

Statement of Purpose adopted by the Policies Committee, April 6, 1971

The primary educational objective of Longwood College is to provide a baccalaureate curriculum distinguished by academic excellence. Particular attention is given to teacher preparation; pursuant to the goal of academic excellence, every effort is made to combine a strong liberal arts approach with this professional emphasis.

The College also offers liberal arts degrees without teacher certification, as well as social welfare, office administration, and pre-professional medical curricula. Details of various departmental offerings may be found in the catalogue section on Departments of Instruction.

Four undergraduate degrees are offered: Bachelor of Arts, Bachelor of Science, Bachelor of Science in Business Education and Bachelor of Music Education. In addition, Longwood College provides a graduate program leading to the Master's degree for persons who wish additional preparation for teaching in the elementary and secondary schools, or for supervisory or counseling work. Degrees are presently available in education, English and history. The College will continue to study the need for additional Master's degree programs, including such disciplines as the natural sciences and physical education.

XV. Promotional Policy

The faculty voted to adopt the report of the Ad Hoc Committee on the Formulation of Policy for Promotion, with one modification. The recommendation of the committee is as follows:

1. that the present criteria for promotion, adopted by the Faculty and outlined in the Handbook, should be retained and uniformly applied, with the following modifications:
  - a. that a wider degree of latitude in salary spread should obtain within each rank
  - b. that a recognized differentiation be made between salary increase and promotion in rank

- (1) that teaching effectiveness and institutional activity (items one and four in the present criteria) normally be rewarded by a salary increase

- (2) that continued academic training and significant professional activity and achievement normally be rewarded by promotion in rank

2. that the criteria as presently established for promotion in rank be considered the minimal requirements.
3. that all the chairmen of the departments (as differentiated from the Committee on Academic Policies) review all recommendations for promotions in rank, and recommend their action to the Dean. The individual Chairman would present his recommendations for promotions within his department to this group. The Dean would similarly present the name of an individual Chairman under consideration for promotion, that Chairman not being present.

An amendment was made that in Recommendation No. 2, pertaining to standards for promotion or appointment to the rank of Associate Professor, the word or be eliminated in the phrase "toward the doctorate and/or been granted", so that the recommendation would read: "The candidate shall (1) hold the doctor's degree or the highest degree appropriate to his field, or shall have completed all course work toward the doctorate and been granted admission to candidacy."

LONGWOOD COLLEGE  
Farmville, Virginia

Policy Statement on Student Life

The Board of Visitors of Longwood College at its quarterly meeting held on May 7, 1971, has reviewed a number of College policies relating to student life. The Board directs that the following policy statement, adopted at that meeting, be made available to all segments of the College community.

- I. In compliance with a request of the General Assembly of Virginia to review policies relating to visitation in college dormitory rooms, the Board wishes to formally endorse Senate Joint Resolution No. 24. In essence, this resolution states: "...the General Assembly hereby advises the presidents and governing boards of all State-supported institutions of higher learning that any policy which permits the visitation of students of the opposite sex in college dormitory bedrooms without proper regulation, control and supervision, and without the prior consent of the parents of any student under twenty-one years of age, is contrary to the public policy of the Commonwealth, inimical to the standards of morality, public decency and decorum which are indispensable for a stable, well-ordered society..."

Longwood's policy conformed with the particular resolution at the time of its passage and will continue to do so.

- II. The Board of Visitors reaffirms its strong opposition to any narcotics on campus and notes that violators of the policy contained in the Student Handbook with reference to narcotics will continue to be dealt with severely. The Board of Visitors wishes to commend the Dean of Students' office for the programs which it has initiated in the area of drug education and calls upon this office to continue and to expand such efforts.
- III. While wishing to make perfectly clear that the Board of Visitors does not endorse the use of alcoholic beverages, the Board accepts the recommendation from the Legislative Board of Student Government which would permit some utilization of alcohol on campus strictly in compliance with the laws of Virginia.

- IV. The Board of Visitors endorses the letter of the President to the Legislative and Publications Boards of the student body requesting the development of a code of ethics for all campus publications and directs that such a code be made available to the President and his staff and the Board of Visitors for review prior to the August Board meeting.
  
- V. The Board of Visitors wishes to commend the student body generally and the student leadership particularly for the manner in which students have sought change in campus regulations. Such efforts by Longwood students have been directed through well established and proper channels and the Board wishes to note publicly its approval for such procedures.