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Meeting Agendas and Minutes

Faculty Senate

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4-11-1996

### Faculty Senate Minutes 1996.04.11

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**Minutes  
Faculty Senate Meeting  
April 11, 1996**

Dr. William Harbour, Chair, called the meeting of the Longwood College Faculty Senate to order at 11:20 a.m. in the Virginia Room. The following members were present:

Mr. Mark Baldridge	Dr. Robert Gibbons	Dr. Darryl Poole
Dr. Patrick Barber	Mr. Richard Hurley	Dr. Charles Ross
Dr. Lee Bidwell	Ms. Denise James	Dr. Robert Sawyer
Dr. Chris Bjornsen (for Dr. Carkenord)	Dr. Judy Johnson	Dr. Ellery Sedgwick
Ms. Linda Cranston	Dr. Patricia Lust	Dr. Pat Shank
Dr. William Dorrill	Dr. McRae Amoss (for Dr. May)	Dr. Betty Jo Simmons
Dr. Berkwood Farmer	Ms. Kristine Palmer	Dr. Robert Wu
Dr. Mary Flanigan	Dr. Jeffery Peden	Dr. Douglas Young
Dr. William Frank		

The minutes of the March 7 and March 28 meetings were approved as distributed.

Dr. Harbour then called on Dr. Wayne McWee to report on his activities as Faculty Athletics Representative for the academic year. Dr. McWee distributed a copy of his job description (copy attached) and briefly discussed his role as the FAR. One of his job elements that faculty may not be aware of is that he is the contact person if an athlete is not attending classes on a regular basis.

Dr. Harbour then asked Dr. Poole to report on program review. Dr. Poole distributed a memo (copy attached) summarizing what has happened since the commitment was made to SCHEV. We will draft a process for program review with a five-year cycle. This issue will be brought back to Faculty Senate in May or in the early fall since this item will appear in the October 1 progress report to SCHEV and since it will be running next year. An academic program is what the State has approved as degree programs.

Dr. Harbour then asked Dr. Flanigan to report on the latest draft of the Mission Statement. The Faculty Senate committee and a SGA committee met to work further on the Mission Statement as requested by the Rector of the Board of Visitors. The Mission Statement has already been approved by SGA. Dr. Flanigan moved for adoption of the Mission Statement (copy attached). It carries. This copy will be submitted to the Board of Visitors as approved by Faculty Senate.

Ms. Palmer then gave a report from the EPC (copy attached). On behalf of the EPC, Ms. Palmer moved the adoption of the modification in Figure E of the flowcharts. It carries. On behalf of the EPC, Ms. Palmer moved the adoption of the addition of the new offering of the B.S. in Economics with Education Certification and an add-on endorsement. It carries.

As an information item, Dr. Poole outlined the proposed change in the academic calendar to accommodate concerns from SGA and others regarding the late December '96 commencement. Proposal #2 (copy attached) keeps the late August starting date, restores the Wednesday holiday before Thanksgiving and Reading Day, and has a mid-week commencement. Dr. Poole, Mr. Hurley and Ms. Mable will meet later today with members of the SGA and the SGA has scheduled a forum for Wednesday, April 17.

Dr. Harbour then called attention to the information item (copy attached) from Terry Overton, Chair of the Faculty Development committee.

Dr. Sedgwick then gave a report from the Senate Finance Committee (copy attached). The Committee's functions are to inform faculty about the allocation of resources across campus and to monitor the restructuring mandate to shift more money to instruction. The Committee will meet with Mr. Hurley soon and Dr. Sedgwick will give a further report at the May 2 Faculty Senate meeting.

Dr. Harbour asked members to review the Faculty Senate Membership Listing for 1996-97 (copy attached) to prepare for elections at the May 2 meeting. The new members will be invited to the May 2 meeting.

Dr. Barber distributed an item pertaining to faculty Social Security Numbers appearing on public documents. Dr. Frank worked out a process with Admissions to change from Social Security Numbers to college generated identification numbers. Longwood College now has in place a procedure that allows faculty members to use a college generated ID number in place of the federal social security number in SIS and for non-mandated uses. Call Linda Owen at x-2595 to obtain a college ID number. Then write Sharon Perutelli in the Registrar's Office to have this number entered in SIS. This will prevent students and others from gaining access to your federal social security number.

The meeting adjourned.