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Faculty Senate

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Faculty Senate Minutes 1995.12.14

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**Minutes
Faculty Senate Meeting
December 14, 1995**

Dr. William Harbour, Chair, called the meeting of the Longwood College Faculty Senate to order at 12:45 p.m. in the Prince Edward Room, Ruffner. The following members were present:

Mr. Mark Baldrige	Mr. Richard Hurley	Mr. Rob Postel
Dr. Pat Barber	Dr. Judith Johnson	Dr. Darryl Poole
Dr. David Carkenord	Dr. Patricia Lust	Dr. Ellery Sedgwick
Ms. Linda Cranston	Ms. Phyllis Mable	Dr. Pat Shank
Dr. Berkwood Farmer	Dr. Susan May	Dr. Betty Jo Simmons
Dr. Mary Flanigan	Ms. Kristine Palmer	Dr. Robert Wu
Dr. Robert Gibbons	Dr. Jeffery Peden	Dr. Douglas Young

The following members were absent:

Dr. William Frank	Dr. Charles Ross	Dr. Robert Sawyer
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The minutes of the November 9 meeting were approved as distributed.

Dr. Harbour then asked Drs. Rodena Ellerbe and Sarah Young to discuss the scheduled training for faculty and staff on sexual harassment. Dr. Young announced workshops on campus February 1 and 2. The Student Affairs staff have been trained. The workshop leaders will be a female/male presenters. Dr. Dorrell has approved. Dr. Young asks for Faculty Senate endorsement also. The following motion was made by Dr. Shank: **The Faculty Senate endorses this effort and encourages faculty, staff and administration involvement in the workshops scheduled for February 1 and 2.** The motion was seconded and carried. Dr. Harbour will write a letter to all faculty communicating the Senate's endorsement.

Dr. Harbour then asked Dr. Poole to discuss restructuring and program review. Dr. Poole stated that the October restructuring update was adopted at SCHEV's November meeting. There were only two new items: program review for quality and continuation. A policy must be in place by June 1996. We will develop more fully an external review to take place over the next four-five years.

Ms. Palmer, Chair of the EPC, distributed an update on the EPC's work to date (copy attached to official minutes). The forms for graduate courses are ready and available from EPC members or the School Curriculum Committee Chairs. A reminder was given that the last meeting of the EPC for the Spring semester (for catalog submissions) is February 29, 1996. Ms. Palmer then discussed excessive absence from classes due to College sponsored events. During the Spring semester, a subcommittee of the EPC will study the current policy and make recommendations to the EPC. The membership includes members from the EPC Don Stuart (Chair), Lee Bidwell, Joyce Rowe, Cathie Stivers; Faculty at Large Lily Goetz; IAC Wayne McWee; Student Affairs Tim Pierson. Darryl Poole will assist the committee in collecting information from benchmark schools. The following motion was passed by the EPC: The chairs of the appropriate curriculum committees be recommended to respond to Item 4D regarding 'estimated cost of and description of additional library sources' by listing specific library resources needed to teach the course; and following the SACS bibliography format, indicate current and needed holdings in the library.

Next, Dr. Barber distributed a copy of a motion to be discussed at this meeting and acted on at a future Faculty Senate meeting. There will be a forum before the motion is presented. The motion read: **By majority vote, the Promotion and Tenure Committee moves that the following statement be added to Section III-A on GENERAL PROVISIONS found on page 29: In all matters of evaluation of faculty, the following weights shall apply: 60% is teaching; 20% is professional activity and achievement; 10% is service; and the final 10% is allocated among these three categories at the discretion of the faculty member being evaluated.** The item was revised to read "on page 29 of the FACULTY POLICIES AND PROCEDURES MANUAL." Also, "being evaluated" will be revised to read "involved". Suggestions for further consideration should be sent to Dr. Barber. Dr. Barber will revise the wording of the motion accordingly.

The final item on the agenda was discussion of presidential candidates. Dr. Harbour stated that he and Dr. Johnson have been invited by the Rector of the Board of Visitors to give an oral report on behalf of the Faculty Review Committee. The Board has been open all through the process and wants faculty to know that they appreciate the work of the Faculty Review Committee and members of the Faculty Senate who participated in the interview process. The Board and faculty have had good, positive interaction. The remainder of the meeting consisted of detailed discussion of the candidates.

The meeting adjourned at 2:05 p.m.