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Meeting Agendas and Minutes

Faculty Senate

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11-9-1995

### Faculty Senate Minutes 1995.11.09

Longwood University

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TO: Members of Faculty Senate and All Faculty

FROM: Sue Saunders, substituting for Nancy Scruggs

RE: Notes from 11/9 Senate Meeting

DATE: 11/13/95

The Faculty Senate Meeting was called to order by Bill Harbour on November 9, 1995 at 12:45 pm in the Continuing Studies Conference Room. Sue Saunders agreed to take notes due to Nancy Scruggs' absence.

The following members were present:

Dr. Bidwell, Mr. Baldrige, Dr. Barber, President Dorrill, Ms. Cranston, Dr. Farmer, Dr. Flanigan, Dr. Gibbons, Dr. Harbour, Mr. Hurley, Dr. Johnson, Dr. Lust, Ms. Mable, Dr. May, Ms. Palmer, Dr. Peden, Mr. Postel, Dr. Ross, Dr. Sawyer, Dr. Sedgwick, Dr. Shank, Dr. Simmons, Dr. Wu

The following members were absent:

Dr. Carkenord, Dr. Frank, Dr. Young

### **Report from the Ad Hoc Committee on Student Evaluations**

Dr. Sarah Bingham, Chair of the Ad Hoc Committee on Student Evaluations distributed a draft of the proposed revised student rating of instruction form. This form was devised by Dr. Frank Bacon, Dr. Lee Bidwell, Dr. Bingham, and two students: Ms. Tricia Apple and Ms. Katy Edleblut. The draft is a composite of ideas from several sources particularly the IDEA form from Kansas.

Some faculty will use the draft form experimentally this semester. Results from the experimental use will not be included as a component of faculty evaluation.

Dr. Dorrill asked about additional sources used to evaluate faculty performance. Dr. Bingham noted that evaluation from students is one of multiple sources of evaluation. Dr. Bidwell indicated that the purview of the Ad Hoc Committee was limited to student evaluation. Dr. Dorrill requested that other sources of faculty evaluation be reviewed.

Dr. Bingham will be sending this draft to all faculty soon and invited any faculty member to comment on the evaluation form after they had time to review it. Comments should be directed to Dr. Bingham. The committee will make a second revision based on faculty comments.

## **Senate Role in Presidential Search Interview Panels**

Dr. Harbour distributed an announcement of the dates and times of interview panels. The times include 30 minutes for organization prior to the interview, a 90 minute interview and a 30 minute debriefing period. If faculty members desire to change their panel assignments, they need to contact Dr. Saunders as soon as possible. Faculty will be invited to review resumes and cover letters of candidates about 7 to 10 days before each candidate arrives. There will be a short reception for each candidate which will be announced to the Longwood community shortly before the candidate's arrival. The arrangements contain two opportunities for faculty feedback to the Board 1) individual feedback forms and 2) discussion after each candidate interview.

Ms. Palmer, Dr. Johnson, and Dr. Sedgwick distributed copies of possible questions to be used in interview panels. All members of the Faculty Senate were invited to make comments and suggestions for modification.

After considerable discussion about ways in which senate members could share opinions about candidates, the following motion was proposed by Mr. Baldrige and seconded by Dr. Shank:

The Faculty Senate will hold a meeting as soon as is practical following the final candidate interview to discuss the presidential search.

The motion passed unanimously.

Attached to these notes is a copy of Interview Team Information that lists individuals who will participate in interview panels.

## **Other Business**

--Dr. Harbour announced that the Mission Statement would be discussed at the next Faculty Senate meeting

--Mr. Postel reported that Student Government Association voted to boycott teacher evaluation this semester. He indicated that the SGA was in favor of a redesign of the evaluation form and in favor of publishing results of the evaluation. Considerable discussion of the advisability of publishing results followed.

## INTERVIEW TEAM INFORMATION

**TEAM I TOPIC**    **EXTERNAL RELATIONSHIPS:** fundraising, legislative relations, working alumni, outreach efforts to the business community, supporting education in Southside Virginia, cultural obligations to the area.

### Membership

**\*\*Mrs. Alice Stallard, Vice-Rector, Board of Visitors**  
Ms. Frances Farmer, Board of Visitors  
Mrs. Susan Harwood, Board of Visitors and Community Representative  
Ms. Linda Cranston, Longwood Library  
Dr. Mary Flanigan,  
Ms. Kristine Palmer  
Dr. Betty Jo Simmons  
Dr. Robert Wu  
Dr. Douglas Young  
Ms. Janet Murray, Alumni Association  
Mrs. Carolyn Frazier, Foundation Board  
**\*\*Mrs. Stallard has been asked to convene the interview.**

**TEAM II**    **LEADERSHIP STYLE:** management philosophy; interaction with faculty, students, administrators, and staff; relations with faculty organizations; delegating authority; supervision of personnel

### Membership

**\*\*Mr. Carroll Freeman, Secretary, Board of Visitors**  
Mrs. Dee Anderson, Board of Visitors  
Dr. Helen Stiff, Board of Visitors  
Dr. Lee Bidwell, Department of Sociology  
Dr. Dave Carkenord, Department of Psychology  
Dr. William Harbour, Department of History and Political Science  
Dr. Pat Barber, Department of Natural Sciences  
Dr. Judy Johnson, Department of Health, Physical Education & Recreation  
Dr. Susan May, Department of English, Philosophy, and Modern Languages  
Dr. Pat Shank, Department of Health, Physical Education & Recreation  
Ms. Della Wickizer, Office of Human Resources  
**\*\*Mr. Freeman has been asked to convene the interview.**

**TEAM III INSTITUTIONAL VISION: Academic values, teaching, research, goals for Longwood, principles of an academic community, Longwood's future**

Membership

**\*\*Mr. Franklin Slayton, Board of Visitors**

**Mrs. Viola Baskerville [12/5], Board of Visitors**

**Mr. Mark Gambill [11/28 and 12/14], Board of Visitors**

**Mrs. Virginia Russell [12/14], Board of Visitors**

**Dr. Mark Baldrige, Department of Art**

**Dr. Bob Gibbons, Department of Education**

**Dr. Pat Lust, Department of Music**

**Dr. Jeffrey Peden, Department of Mathematics**

**Dr. Charles Ross, Department of Natural Sciences**

**Dr. Ellery Sedgwick, Department of English, Philosophy and Modern Languages**

**Ms. Paula Clay, Office of Institutional Advancement**

**Mr. Rob Postel, President, Student Government Association**

**\*\*Mr. Slayton has been asked to convene the interview.**